



City of University Park

City Hall
3800 University Blvd.
University Park, TX 75205

Meeting Agenda

City Council

Tuesday, April 2, 2024

5:00 PM

Council Chamber

PRE-MEETING WORK SESSION(S)

3:15 - 3:45 P.M. The City Council will meet in open work session to receive a briefing from City Manager Robbie Corder regarding Snider Plaza Communications, Parking, & Traffic Management & Construction Planning. No action will be taken. Council Conference Room, 2nd floor, City Hall.

[24-068](#)

Discuss Snider Plaza Communications, Parking & Traffic Management & Construction Planning

Attachments: [Snider Plaza Construction Coms Parking Discussion - 040224 - SNSB.docx.pc](#)

3:45 - 4:00 P.M. The City Council will meet in open work session to receive a briefing from Director of Public Works Keegan Littrell regarding the traffic signal cabinet for the Preston/Lovers traffic signal. No action will be taken. Council Conference Room, 2nd floor, City Hall.

[24-063](#)

Discuss the traffic signal cabinet for the Preston / Lovers traffic signal

Attachments: [Preston - Lovers Traffic Signal Cabinet Discussion Agenda Memo.docx](#)

4:00 - 5:00 P.M. The City Council will meet in open work session to receive agenda item briefings from staff. No action will be taken. Council Conference Room, 2nd floor, City Hall.

TO COMMENT ON AN AGENDA ITEM

The public may address the Council on an agenda item before or during the meeting by one of the following methods:

- Complete a green "Request to Speak" form and return it to the City Secretary at the meeting. When called forward by the Mayor, before beginning their remarks, speakers are asked to go to the podium and state their name and address for the record.
- Register online to speak by completing the form at <https://uptexas.org/Calendar>, City Council Meeting for Tuesday, April 2.
- Use eComment by accessing the agenda at <https://uptexas.org/Calendar>, City Council Meeting for Tuesday, April 2.
- E-mail the City Secretary at city-secretary@uptexas.org. E-mailed comments will be accepted until 1 p.m. on April 2.

I. CALL TO ORDER

A. INVOCATION: City Councilmember Bob Myers

- B. PLEDGE OF ALLEGIANCE: City Councilmember Bob Myers / Scouts
- C. INTRODUCTION OF COUNCIL: Mayor Tommy Stewart
- D. INTRODUCTION OF STAFF: City Manager Robbie Corder

II. AWARDS AND RECOGNITION

[24-069](#) Recognize Mayor for the Day Isaak A. Tekin

Attachments: [Proclamation - Mayor for the Day - Isaak A. Tekin.pdf](#)

III. CONSENT AGENDA

[24-064](#) Consider Change Orders for Priority1 Media for Centennial Celebration Event Planning Services

Attachments: [Centennial Celebration - Priority 1 Media - Change Order.docx](#)

[P1M_Invoice no130294_UPC PCN101.pdf](#)

[Project Change 01.pdf](#)

[24-065](#) Consider an ordinance establishing the Over-65 and Disabled Homeowner homestead exemption for Tax Year 2024 (FY2025)

Attachments: [Agenda Memo Over-65 Exemption Tax Year 2024.docx](#)

[Ordinance Setting Over-65 Homestead Exemption for Tax Year 2024.docx](#)

[24-066](#) Consider the minutes of the March 19, 2024 City Council meeting, with or without correction

Attachments: [Agenda Memo - March 19 City Council minutes.pdf](#)

[2024.03.19 City Council Meeting Minutes.pdf](#)

IV. MAIN AGENDA

[24-057](#) Conduct a public hearing to consider an amendment to Planned Development District Number 7 SF-A for a six-month temporary use of the property located at 4236 Lovers Lane for staging, storage of materials and equipment during the upcoming utility and paving replacement activities in the north alley of the 4300-4500 blocks of Lovers Lane.

Attachments: [PD7 Amendment Hearing PBB 040224 vF1.docx](#)

[Application - PD 7 amendment.pdf](#)

[24-058](#) Consider an ordinance to amend Planned Development District Number 7 SF-A for a six month temporary use of the property located at 4236 Lovers Lane for staging, storage of materials and equipment during the upcoming utility and paving replacement activities in the north alley of the 4300-4500 blocks of Lovers Lane.

Attachments: [PD7 Amend Ordinance PBB 040224 vF1.docx](#)

[Application - PD 7 amendment.pdf](#)

[Ordinance No. 24-010 amend PD-7.docx](#)

[24-059](#) Conduct a public hearing to consider an amendment to Planned Development District Number 33 to allow the City of University Park to use the property located at 4141 Lovers Lane for employee parking during the upcoming utility and paving replacement activities in the north alley of the 4300-4500 blocks of Lovers Lane.

Attachments: [PD33 Amendment Hearing PBB 040224 vF1.docx](#)

[Application.pdf](#)

[Authorization of City to act as Agent.pdf](#)

[24-060](#) Consider an ordinance to amend Planned Development District Number 33 to allow the City of University Park to use the property located at 4141 Lovers Lane for employee parking during the upcoming utility and paving replacement activities in the north alley of the 4300-4500 blocks of Lovers Lane.

Attachments: [PD33 Amend Ordinance PBB 040224 vF1.docx](#)

[Ordinance No. 24-011 amend PD 33.docx](#)

[Application.pdf](#)

[Authorization of City to act as Agent.pdf](#)

[24-061](#) Consider approval of an ordinance designating the 4100-4400 blocks of Amherst Street as Residential Parking Only

Attachments: [Residential Parking. 4100-4400 Amherst Agenda Memo.docx](#)

[resident parking 4100-4400 Amherst.docx](#)

[24-056](#) Consider a recommendation from the Public Facilities Naming Committee

Attachments: [Centennial Park Naming - 040224.docx](#)

[Draft PFNAC March 26 2024 Minutes.pdf](#)

[Resolution No. 24-002 naming Centennial Park.docx](#)

[24-067](#) Consider Sunwest Communications Public Relations Proposal for Snider Plaza Improvements Project Communications

Attachments: [040224 Sunwest Contract Agenda Memo.docx](#)

[Sunwest-Snider Plaza 2024.pdf](#)

24-062

Consider approval of an ordinance designating the 4500 blocks of Emerson and Glenwick as Residential Parking Only

Attachments: [Residential Parking. 4500 Emerson Glenwick Agenda Memo.docx](#)
[Resident parking Emerson and Glenwick.docx](#)

V. PUBLIC COMMENTS

Anyone wishing to address an item not on the agenda should do so at this time. Public comments may also be submitted via eComment by accessing the City Council Meeting agenda for Tuesday, April 2 at <https://uptexas.org//Calendar> or by emailing the City Secretary at city-secretary@uptexas.org. E-mailed comments will be accepted until 1 p.m. April 2. Please be advised that under the Texas Open Meetings Act, the Council cannot discuss or act at this meeting on a matter that is not listed on the agenda. However, in response to an inquiry, a councilmember may respond with a statement of specific factual information or a recitation of existing policy. Other questions or private comments for the City Council or staff should be directed to that individual immediately following the meeting.

VI. ADJOURNMENT

As authorized by Section 551.071(2) of the Texas Government Code, this meeting may be convened into Closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any Agenda items listed herein.

CERTIFICATE:

I, Christine Green, City Secretary, do hereby certify that a copy of this Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and on the City's website, www.uptexas.org, in compliance with Chapter 551, Texas Government Code.

DATE OF POSTING: _____

TIME OF POSTING: _____

Christine Green, City Secretary