



City of University Park

City Hall
3800 University Blvd.
University Park, TX 75205

Meeting Minutes - Draft City Council

Tuesday, June 3, 2014

5:00 PM

Council Chamber

EXECUTIVE SESSION

3:09 - 3:41 P.M. Pursuant to TGC§ 551.072 the City Council met in closed Executive Session to discuss confidential real estate matters. The Executive Session was attended by Mayor Lane, Mayor Pro Tem Begert, and Councilmembers Armstrong, Moore, and Stewart. No action was taken. Executive Conference Room, 1st Floor, City Hall.

PRE-MEETING WORK SESSION

3:45 - 4:15 P.M. The City Council met in open work session to review City Council meeting management and procedures related to electronic voting from the dais.

PRE-MEETING WORK SESSION

4:15 - 5: P.M. The City Council met in open work session to receive agenda item briefings from staff. No action was taken. Council Conference Room, 2nd floor, City Hall.

Present: 5 - Councilmember Bob Begert, Councilmember Dawn Moore, Councilmember Tommy Stewart, Councilmember Taylor Armstrong and Mayor Olin Lane

I. CALL TO ORDER

- A. INVOCATION: City Manager Robbie Corder
- B. PLEDGE OF ALLEGIANCE: City Manager Robbie Corder / Boy Scouts
- C. INTRODUCTION OF COUNCIL: Mayor Olin Lane, Jr.
- D. INTRODUCTION OF STAFF: City Manager Robbie Corder

Staff in attendance included Community Information Officer Steve Mace, Director of Information Services Jim Criswell, Chief of Police Greg Spradlin, Director of Public Works Bud Smallwood, City Secretary Christine Green, Senior Network Specialist Ken Irvin, Director of Human Resources Luanne Hanford, Acting Community Development Director Jacob Speer, Fire Chief Randy Howell, Director of Parks Gerry Bradley, and Director of Finance Tom Tvardzik.

II. AWARDS AND RECOGNITION - None**III. CONSENT AGENDA**

- 14-093** Consider and act on a resolution reappointing Gary Slagel as the City's shared representative on the DART Board of Directors
approved
- 14-095** Consider and act on a resolution appointing members to the boards and committees of the City for the term from July 2014 to July 2016.
approved
- 14-096** Consider and act on minutes of the May 20, 2014 City Council Meeting with or without corrections
approved

Approval of the Consent Agenda

A motion was made by Councilmember Moore, seconded by Councilmember Begert, to approve the Consent Agenda. The motion carried with the following vote:

Consent Agenda be approved

Aye: 5 - Councilmember Begert, Councilmember Moore, Councilmember Stewart, Councilmember Armstrong, and Mayor Lane

IV. MAIN AGENDA

- 14-087** Consider a request to approve HPHS Highlander Band's 1st March-a-thon fundraiser

Chief Spradlin summarized the request from the Highland Park High School marching band to hold a March-a-thon fundraiser on August 16, 2014, on City streets.

A motion was made by Councilmember Stewart, seconded by Councilmember Armstrong, to approve the request with the requirement that they have a police officer at both the front and rear of the march; and that they change the proposed route to use McFarlin instead of University Blvd. The motion carried by the following vote:

approved

Aye: 5 - Councilmember Begert, Councilmember Moore, Councilmember Stewart, Councilmember Armstrong, and Mayor Lane

14-088

Consider a request from HPISD to close the 4200 block of Grassmere for HPISD's Centennial Celebration

City Manager Corder introduced the agenda item. Mayor Lane invited HPISD Superintendent Dawson Orr to speak. Superintendent Orr said this will be a community block party on Sunday, October 19, 2014 to celebrate the centennial of HPISD. There will be activities for children and families and an opportunity to honor some of the figures who have contributed to the District over its history. He invited the Mayor and Council to attend.

**A motion was made by Councilmember Moore, seconded by Councilmember Begert to approve the request. The motion carried by the following vote:
approved**

Aye: 5 - Councilmember Begert, Councilmember Moore, Councilmember Stewart, Councilmember Armstrong, and Mayor Lane

14-089

Consider and act on a request from the Rotary Club of Park Cities for a flag lease program

City Manager Corder explained that this request is for a pilot flag lease program in University Park to recognize patriotic holidays. The kick-off for this program will be the placement of flags along along University Boulevard and Turtle Creek Boulevard before the Fourth of July Parade. He said that the City requests that dig tests take place before the flag sleeves are placed in the ground and that the flags not be placed in City sight triangles at intersections.

**A motion was made by Councilmember Begert, seconded by Mayor Lane, to direct staff to bring back an ordinance to allow this flag program to proceed with the stipulations requested by staff. The motion carried by the following vote:
adopted**

Aye: 5 - Councilmember Begert, Councilmember Moore, Councilmember Stewart, Councilmember Armstrong, and Mayor Lane

14-092

Public hearing on the proposed Stormwater Management Plan.

The public hearing was opened. City Manager Corder explained that this item is about the City's stormwater management program. The City has had a permit from the Texas Commission on Environmental Quality (TCEQ) for the last six years that allows the City to discharge water into the stormwater system of the U.S. TCEQ has changed some of the rules for the stormwater program and the City has amended the plan to reflect those changes. This public hearing is for the purpose of allowing public review and comment about the program.

There were no requests to speak, and Mayor Lane closed the public hearing.

- 14-097** Consider and act to authorize staff to submit the Stormwater Management Plan to the State, and authorize the Mayor to execute the Notice of Intent (NOI)

**A motion was made by Councilmember Dawn Moore, seconded by Councilmember Bob Begert, to authorize staff to submit the Stormwater Management Plan to the State and to authorize the Mayor to execute the Notice of Intent. The motion carried by the following vote:
adopted**

Aye: 5 - Councilmember Begert, Councilmember Moore, Councilmember Stewart, Councilmember Armstrong, and Mayor Lane

- 14-090** Discuss water conservation options and provide direction to staff

City Manager Corder introduced the agenda item and asked the Council to provide direction to staff on the subject of water conservation. Mayor Lane directed staff to bring back an ordinance on the June 17th agenda for twice-a-week watering. Robbie Corder added that they would continue the discussion about longer term water conservation measures at a future meeting.

City Attorney Dillard asked for clarification in drafting the ordinance. City Manager Corder said that staff would provide a water schedule and details to the city attorney.

Councilmember Stewart asked to revisit the flag lease item and wondered if the Park Cities Rotary Club would have sufficient time to prepare for the installation of the flags by July 4th if they had to wait until after the June 17th City Council meeting for permission to proceed. A representative from the Park Cities Rotary Club responded at the podium that they would like to purchase the flags now so that they will be delivered before July 4th. Councilmember Moore said she confirmed with the City Attorney that the Council's actions at this meeting reflect their intent to approve the program. Mayor Lane agreed that the Rotary Club could move forward with preparations for the program.

**A motion was made by Councilmember Moore, seconded by Councilmember Armstrong to direct staff to draft an ordinance for consideration at the June 17th City Council meeting limiting watering in the City to twice a week. The motion carried by the following vote:
approved**

Aye: 5 - Councilmember Begert, Councilmember Moore, Councilmember Stewart, Councilmember Armstrong, and Mayor Lane

V. PUBLIC COMMENTS

There were no requests to address the Council under Public Comments.

VI. ADJOURNMENT

As there was no further business, Mayor Lane adjourned the meeting.

Considered and approved this the 17th day of June 2014:

Mayor Oline Lane, Jr.

ATTEST:

Christine Green, City Secretary