



City of University Park

City Hall
3800 University Blvd.
University Park, TX 75205

Meeting Agenda

City Council

Tuesday, June 3, 2025

5:00 PM

Council Chamber

PRE-MEETING WORK SESSION(S)

4:00 - 4:15 P.M. The City Council will meet in open work session to receive a briefing about a Special Sign District for Snider Plaza and a Residential Parking District in the residential area just west of Snider Plaza. No action will be taken. Council Conference Room, 2nd floor, City Hall.

[25-123](#)

Discuss Snider Plaza Special Sign District

Attachments: [Snider Plaza Special Sign District 060325 PBB v1.docx](#)
[snider_plaza_sign_presentation_rev_v2_5-8-25.pdf](#)
[snider_plaza_sign_presentation_rev_v4_5-8-25.pdf](#)

[25-124](#)

Discuss establishing a Resident Parking District in the residential area just west of Snider Plaza

Attachments: [Agenda Memo - Snider Plaza West RPD.docx](#)

4:15 - 5:00 P.M. The City Council will meet in open work session to receive agenda item briefings from staff. No action will be taken. Council Conference Room, 2nd floor, City Hall.

TO COMMENT ON AN AGENDA ITEM

The public may address the Council on an agenda item before or during the meeting by one of the following methods:

- Complete a green "Request to Speak" form and return it to the City Secretary at the meeting. When called forward by the Mayor, before beginning their remarks, speakers are asked to go to the podium and state their name and address for the record.
- Register online to speak by completing the form at <https://uptexas.org/Calendar>, City Council Meeting for Tuesday, June 3.
- Use eComment by accessing the agenda at <https://uptexas.org/Calendar>, City Council Meeting for Tuesday, June 3.
- E-mail the City Secretary at city-secretary@uptexas.org. E-mailed comments will be accepted until 1 p.m. on June 3.

I. CALL TO ORDER

A. INVOCATION: Councilmember Melissa Rieman

B. PLEDGE OF ALLEGIANCE: Councilmember Melissa Rieman / Scouts

C. INTRODUCTION OF COUNCIL: Mayor Pro Tem Mark Aldredge

D. INTRODUCTION OF STAFF: City Manager Robbie Corder

II. AWARDS AND RECOGNITION

[25-121](#) Proclamation - Noah Clayton, Mayor for the Day

Attachments: [Proclamation - Noah Clayton - Mayor for the Day.pdf](#)

[25-102](#) Presentation of the GFOA Achievement of Excellence in Financial Reporting for Fiscal Year 2024 and Distinguished Budget Presentation Award for Fiscal Year 2025 to the Finance Department

III. CONSENT AGENDA

[25-117](#) Consider a contract award for Fire Department Uniforms

Attachments: [Memo to Council - UPFD Uniforms.docx](#)

[Bid Tab - 2025-08 Fire Dept Uniforms.xlsx](#)

[25-120](#) Consider approval of the purchase of a concrete saw

Attachments: [Concrete Saw Purchase Agenda Memo.docx](#)

[VPR and Quotes for Concrete Saw.pdf](#)

[25-122](#) Consider approval of a Ford Maverick truck purchase

Attachments: [Memo to Council - Maverick Replacement Comm Dev.docx](#)

[Ford MAV Quotes 06.03.25.pdf](#)

[25-119](#) Consider the minutes of the May 20, 2025 City Council meeting, with or without correction

Attachments: [Agenda Memo - May 20 City Council minutes.pdf](#)

[2025.05.20 Draft City Council Meeting Minutes.pdf](#)

IV. MAIN AGENDA

[25-125](#)

Conduct a Public Hearing on the matter of Zoning Case # PZ 25-002 - A request to create a Planned Development District for 6821 Preston Road. Current proposed use is retail, as deBoulle Diamond and Jewelry.

Attachments: [6821 Preston HEARING 060325 PBB V1.docx](#)
[University Park Zoning Application.pdf](#)
[2025-0522 - de Boulle COUNCIL Package \(email\).pdf](#)
[PZ Meeting Minutes - March-May.pdf](#)
[In Favor Responses - 20.pdf](#)
[Opposed Responses - 13.pdf](#)

[25-126](#)

Consider adoption of an ordinance on the matter of Zoning Case # PZ 25-002 – A request to create a Planned Development District for 6821 Preston Road. Current proposed use is retail, as deBoulle Diamond and Jewelry.

Attachments: [6821 Preston ACTION 060325 PBB V1.docx](#)
[University Park Zoning Application.pdf](#)
[2025-0522 - de Boulle COUNCIL Package \(email\).pdf](#)
[PZ Meeting Minutes - March-May.pdf](#)
[In Favor Responses - 20.pdf](#)
[Opposed Responses - 13.pdf](#)

[25-118](#)

Consider Guaranteed Maximum Price Proposal - Fondren Building, Phase 1

Attachments: [Memo to Council - Fondren Ph 1 GMP r1.docx](#)
[GMP Estimate - Pkg 1 CMAR Fondren Building Renovation.xlsx](#)
[5-9-2025 - Construction Schedule - Fondren.pdf](#)

V. PUBLIC COMMENTS

Anyone wishing to address an item not on the agenda should do so at this time. Public comments may also be submitted via eComment by accessing the City Council Meeting agenda for Tuesday, June 3 at <https://uptexas.org/Calendar> or by emailing the City Secretary at city-secretary@uptexas.org. E-mailed comments will be accepted until 1 p.m. on June 3. Please be advised that under the Texas Open Meetings Act, the Council cannot discuss or act at this meeting on a matter that is not listed on the agenda. However, in response to an inquiry, a councilmember may respond with a statement of specific factual information or a recitation of existing policy. Other questions or private comments for the City Council or staff should be directed to that individual immediately following the meeting.

VI. ADJOURNMENT

As authorized by Section 551.071(2) of the Texas Government Code, this meeting may be convened into Closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any Agenda items listed herein.

CERTIFICATE:

I, Amanda Hartwick, Deputy City Secretary, do hereby certify that a copy of this Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and on the City's website, www.uptexas.org, in compliance with Chapter 551, Texas Government Code.

DATE OF POSTING: _____

TIME OF POSTING: _____

Amanda Hartwick, Deputy City Secretary