



## UNIVERSITY PARK CITY COUNCIL AGENDA MEMO

**Meeting Date:**  
9/16/2025

**Item Type:**  
Consent Agenda

**Subject:** Dallas County FY26 Food Establishment Inspection Agreement

**Prepared By:** Christine Green, City Secretary

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### Background:

Attached is an agreement with the Dallas County Health and Human Services (HHS) Department to continue food establishment inspections and environmental health services for the period October 1, 2025 – September 30, 2026. In FY24 (the most recent invoice), the City paid the County \$25,180 to inspect restaurants and kitchens in University Park. The County does not charge for school inspections. The City recoups the cost of health inspections by charging each establishment an annual \$285 health permit fee.

Staff has a good working relationship with the Dallas County health inspectors. They provide thorough and responsive service, and they coordinate their inspections with City staff when permitting new establishments and for SMU football gameday events.

### Fiscal Impact:

- ☒ Not Applicable
- ☐ Budget Amendment Required
- ☐ Proposed Revenue
- ☐ Proposed Expenditure

Funding Source:

### Master Plan Goal:

Please check the associated Theme and provide the corresponding action item number.



	Theme	Action Item(s)
<input type="checkbox"/>	Affirming Sense of Place	
<input type="checkbox"/>	Assuring Connectivity	
<input type="checkbox"/>	Innovative Governance	
<input type="checkbox"/>	Technological Integration	
<input type="checkbox"/>	Preparing for the Future	
<input checked="" type="checkbox"/>	Not Applicable	

**Recommendation:**

Staff recommends adoption of a resolution approving the FY26 Food Establishment Inspection Agreement with Dallas County.

**Committee Review (*optional*):**

NA

**Attachments:**

Resolution

FY26 Food Establishment Inspection Agreement

List of FY24 Inspections