



UNIVERSITY PARK CITY COUNCIL AGENDA MEMO

Meeting Date:
9/16/2025

Item Type:
Action Item

Subject: Referral to Planning and Zoning Commission of Short-Term Rental Draft Ordinance

Prepared By: Shanna Sims-Bradish, Assistant City Manager

Background:

As a follow-up to discussion at the August 19, 2025 City Council pre-meeting worksession, city staff has begun working on a draft short-term rental ordinance. This zoning ordinance is modeled after an ordinance for the City of Grapevine.

City staff would like to recommend that since this is draft zoning ordinance be referred to the Planning and Zoning Commission for their review and recommendation. Review and discussion by the Planning and Zoning Commission would occur in Fall 2025 and their recommendation would be forwarded to the City Council for final action.

Fiscal Impact:

- ☒ Not Applicable
- ☐ Budget Amendment Required
- ☐ Proposed Revenue
- ☐ Proposed Expenditure

Master Plan Goal:

Please check the associated Theme and provide the corresponding action item number.



	Theme	Action Item(s)
<input type="checkbox"/>	Affirming Sense of Place	
<input type="checkbox"/>	Assuring Connectivity	
<input type="checkbox"/>	Innovative Governance	
<input type="checkbox"/>	Technological Integration	
<input type="checkbox"/>	Preparing for the Future	
<input type="checkbox"/>	Not Applicable	

Recommendation:

Staff recommends City Council referral of a zoning ordinance regarding short-term rentals to the Planning and Zoning Commission for further discussion.

Attachments: