



City of University Park

City Hall
3800 University Blvd.
University Park, TX 75205

Meeting Agenda

City Council

Tuesday, September 19, 2023

5:00 PM

Council Chamber

EXECUTIVE SESSION

2:30 - 4:00 P.M. Pursuant to TGC§ 551.071, the City Council will meet in closed session to consult with the City Attorney regarding 1) the Snider Plaza improvement project scope of work and 2) the sidewalk at 6600 Snider Plaza; and 3) pursuant to TGC§ 551.072, the City Council will meet in closed session to deliberate regarding real property – potential purchase of property on Fondren. No action will be taken. Livingston Conference Room, 1st Floor, City Hall.

PRE-MEETING WORK SESSION(S)

4:00 - 5:00 P.M. The City Council will meet in open work session to receive agenda item briefings from staff. No action will be taken. Council Conference Room, 2nd floor, City Hall.

TO COMMENT ON AN AGENDA ITEM

The public may address the Council on an agenda item before or during the meeting by one of the following methods:

- Complete a green "Request to Speak" form and return it to the City Secretary at the meeting. When called forward by the Mayor, before beginning their remarks, speakers are asked to go to the podium and state their name and address for the record.*
- Register online to speak by completing the form at <https://uptexas.org/Calendar>, City Council Meeting for Tuesday, September 19.*
- Use eComment by accessing the agenda at <https://uptexas.org/Calendar>, City Council Meeting for Tuesday, September 19.*
- E-mail the City Secretary at city-secretary@uptexas.org. E-mailed comments will be accepted until 1 p.m. on September 19, 2023.*

I. CALL TO ORDER

- A. INVOCATION: Director of Human Resources Cheree' Bontrager
- B. PLEDGE OF ALLEGIANCE: Director of Human Resources Cheree' Bontrager / Boy Scouts
- C. INTRODUCTION OF COUNCIL: Mayor Tommy Stewart
- D. INTRODUCTION OF STAFF: City Manager Robbie Corder

II. AWARDS AND RECOGNITION

[23-184](#) Proclamation in recognition of Constitution Week 2023

Attachments: [Proclamation - Constitution Week 2023.pdf](#)

III. CONSENT AGENDA

[23-170](#) Reservation Request from Susan G. Komen Organization

Attachments: [Susan G. Komen Walk - October 27, 2023.docx](#)

[Susan G. Komen - Request Letter.pdf](#)

[23-171](#) Reservation Request from the University Park Preschool Associations

Attachments: [Holiday Hayrides - Agenda Communication.docx](#)

[Holiday Hayrides Request Letter.pdf](#)

[Holiday Hayride Route 2023.pdf](#)

[23-163](#) Consider the purchase of traffic cabinets for two intersections

Attachments: [Memo to Council - Traffic Signal Cabinets.docx](#)

[Quote Q32898JU.pdf](#)

[Quote Q32901JU.pdf](#)

[23-164](#) Consider award for installation services - traffic signal equipment

Attachments: [Memo to Council - Installation Services - updated.docx](#)

[Traffic Installation Quotes - updated.pdf](#)

[23-167](#) Consider adopting updated Centennial Master Plan priorities

Attachments: [Agenda Memo - Master Plan Priorities.docx](#)

[Centennial Master Plan Action Items 2023.pdf](#)

[23-151](#) Consider a resolution approving the FY24 Interlocal Agreement for Food Establishment Inspection and Environmental Health Services between Dallas County Health and Human Services and the City of University Park

Attachments: [Agenda Memo - FY24 ILA for Food Establishment Inspection with Dallas County](#)

[Resolution No. 23-015 approving ILA for food establishment and health services](#)

[FY22 List of Food Establishment Inspections - University Park.pdf](#)

[23-166](#) Consider a resolution appointing members to the Southwest Higher Education Authority and the Texas Higher Education Authority

Attachments: [Agenda Memo - Appoint SWHEA / THEA members.docx](#)

[Resolution No. 23-019 appointing SWHEA-THEA members.docx](#)

- [23-162](#) Consider the minutes of the August 29, 2023 and the September 5, 2023 City Council meetings, with or without correction

Attachments: [Agenda Memo - August 29 and September 5, 2023 City Council minutes.docx](#)
[2023.08.29 City Council Meeting Minutes.pdf](#)
[2023.09.05 City Council Meeting Minutes.pdf](#)

IV. MAIN AGENDA

- [23-178](#) Continuation of Public Hearing: FY2024 Budget

Attachments: [Budget Hearing 2 Memo.docx](#)
[City Manager Budget Memo FINAL.docx](#)
[FY24 Budget Summary 08302023.xlsx](#)

- [23-179](#) Public Hearing on proposed Tax Year 2023 (FY2024) Tax Rate

Attachments: [Memo Public Hearing Tax Rate.docx](#)
[Notice of Public Hearing on Tax Increase.docx](#)

- [23-180](#) Consider approval of an ordinance adopting the FY2024 budget

Attachments: [MEMO Budget Adoption Ordinance FY2024.docx](#)
[ORDINANCE adopting FY2024 budget.docx](#)

- [23-181](#) Consider ratification of Tax Year 2023 (FY2024) tax revenue increase

Attachments: [AGENDA MEMO Ratification of Tax Increase FY24.docx](#)

- [23-182](#) Consider approval of an ordinance levying the Tax Year 2023 (FY2024) property tax rate

Attachments: [AGENDA MEMO Tax Rate Ordinance FY2024.docx](#)
[ORDINANCE Levying FY2024 Tax Rate.docx](#)

- [23-183](#) Consider an ordinance adopting Fee Schedule changes for FY2024

Attachments: [AGENDA MEMO Fee Schedule Changes FY2024.docx](#)
[ORDINANCE Amending Master Fee Schedule FY2024.docx](#)

- [23-173](#) Consider FY2024 Pay Plan Ordinance

Attachments: [AGENDA MEMO FY2024 Pay Plan Ordinance .docx](#)
[2023-2024 Pay Plan Ord. Amendment.docx](#)
[23-24 Pay plan Ordinance Appendix A.pdf](#)

[23-165](#) Consider holiday ordinance amendment

Attachments: [AGENDA MEMO FY2024 Holiday Ordinance .docx](#)
[2023 09 19 Ordinance No. Holiday Changes redline.docx](#)
[2023 09 19 Ordinance No. Holiday Changes.docx](#)

[23-175](#) Consider Holmes Aquatic Center Phase II Architect Design Services

Attachments: [HAC Architect Design agenda memo 9-19-23.docx](#)

[23-176](#) Consider Award for Consulting Services to Dunaway Associates for Goar Park Master Plan and Gazebo Concept development

Attachments: [Goar Park Master Plan Staff Report.docx](#)
[Goar Park Master Plan - Dunaway Proposal 08.21.23 .pdf](#)
[Dunaway 2023 Standard Terms Conditions.pdf](#)

[23-174](#) Consider a professional services addendum for the Miracle Mile Project

Attachments: [Memo to Council - HZ Contract Addendum--Miracle Mile.docx](#)
[HZ Addendum No. 4.pdf](#)

[23-177](#) Consider purchase of Digital Evidence Platform to include Fleet and Body Cameras and two law enforcement drones

Attachments: [09-19-23 Axon 10-Year Body, In-Car and Drone Agreement.docx](#)
[Axon Fleet and Body Cameras and 2 Law Enforcement Drones Quote-Terms.p](#)

[23-172](#) Consider an Ordinance amending the International Residential Code, Sections R505.5 and 505.5.1 regarding permit extensions and fees

Attachments: [Permit Extension fees Ord Agenda PBB v2 091923.docx](#)
[20230628-amend IRC re time for construction-135696 \(004\)PBB rF.docx](#)

[23-148](#) Consider revised limits of construction for the proposed Snider Plaza Surface Improvements Concept Plan

Attachments: [Snider Plaza Construction Limits.docx](#)

V. PUBLIC COMMENTS

Anyone wishing to address an item not on the agenda should do so at this time. Public comments may also be submitted via eComment by accessing the City Council Meeting agenda for Tuesday, September 19 at <https://uptexas.org/Calendar> or by emailing the City Secretary at city-secretary@uptexas.org. E-mailed comments will be accepted until 1 p.m. on September 19, 2023. Please be advised that under the Texas Open Meetings Act, the Council cannot discuss or act at this meeting on a matter that is not listed on the agenda. However, in response to an inquiry, a councilmember may respond with a statement of specific factual information or a recitation of existing policy. Other questions or private comments for the City Council or staff should be directed to that individual immediately following the meeting.

VI. ADJOURNMENT

As authorized by Section 551.071(2) of the Texas Government Code, this meeting may be convened into Closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any Agenda items listed herein.

CERTIFICATE:

I, Amanda Hartwick, Deputy City Secretary, do hereby certify that a copy of this Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and on the City's website, www.uptexas.org, in compliance with Chapter 551, Texas Government Code.

DATE OF POSTING: _____

TIME OF POSTING: _____

Amanda Hartwick, Deputy City Secretary