



UNIVERSITY PARK CITY COUNCIL AGENDA MEMO

Meeting Date:
8/4/2026

Item Type:
Action Item

Subject: Consider approval of an ordinance amending the HPISD Detailed Site Plan for PD-15 to allow two new shade structures PZ-26-009

Prepared By: Keegan Littrell, P.E., Director of Public Works

Background:

The Highland Park Independent School District for University Park Elementary School, located in Planned Development District 15 (PD-15), requests an amendment to their detailed site plan to install two 20' x 36' shade canopy structures over the playground on the west side of campus.

A notice of Public Hearing was published in the Daily Commercial Record on July 17th 2026, and notices were mailed to owners of real property within 200 feet of the subject property. Staff received eight (8) responses from residents, three (3) were in favor and five (5) opposed.

The Planning and Zoning Commission held a public hearing and considered this amendment request on July 14, 2026. P&Z recommended approval of the request with the following condition:

- The commission strongly recommends the applicant consider moving the location further south towards Lovers Lane if that new location will meet the district's purpose.

The proposed shade structure and site plan are attached to this memo.

Fiscal Impact:

- ☒ Not Applicable
- ☐ Budget Amendment Required
- ☐ Proposed Revenue
- ☐ Proposed Expenditure

Funding Source:

Master Plan Goal:

Please check the associated Theme and provide the corresponding action item number.



	Theme	Action Item(s)
☐	Affirming Sense of Place	
☐	Assuring Connectivity	
☐	Innovative Governance	
☐	Technological Integration	
☐	Preparing for the Future	
☒	Not Applicable	

Recommendation:

Staff recommends Council approval of the ordinance amending the detailed site plan for the University Park Elementary School, PD-15.

Committee Review (optional):

Planning and Zoning Commission

Attachments:

Application for Amendment
Site Plan
Proposed Shade Structure
Draft Ordinance