



UNIVERSITY PARK CITY COUNCIL AGENDA MEMO

Meeting Date:
9/19/2023

Item Type:
Consent Agenda

Subject: Dallas County FY24 Food Establishment Inspection Agreement

Prepared By: Christine Green, City Secretary

Background:

Attached is an agreement with the Dallas County Health and Human Services (HHS) Department to continue food establishment inspections and environmental health services for the period October 1, 2023 – September 30, 2024. In FY22, the City paid the County \$18,070 to inspect restaurants, kitchens, and food trucks in University Park. This was up from the \$17,425 paid in FY21 during COVID restrictions when commercial kitchens were closed and there were fewer food establishment inspections.

Fee increase

Dallas County is raising its fee to \$210 per term (two annual inspections at \$105 each) for each food establishment inspected. This is an increase of \$60 to cover higher operational and personnel costs.

The City currently charges \$225 for an annual health permit. Staff recommends raising the City's fee to \$285 to match the County's \$60 increase and cover administrative costs.

Mobile Food Trucks

Beginning September 1, per HB 2878 passed in the last Texas legislative session, mobile food trucks will no longer be required to obtain a health permit in each individual city within Dallas County. Instead, mobile food trucks will obtain a permit from Dallas County. The mobile food trucks must still comply with any applicable municipal zoning, parking, and other ordinances in individual cities.

Going forward, mobile food truck inspection fees won't be included in these charges because University Park will no longer be issuing these permits.

Fiscal Impact:

- ☒ Not Applicable
- ☐ Budget Amendment Required
- ☐ Proposed Revenue
- ☐ Proposed Expenditure
- Funding Source:

Master Plan Goal:

Please check the associated Theme and provide the corresponding action item number.



	Theme	Action Item(s)
<input type="checkbox"/>	Affirming Sense of Place	
<input type="checkbox"/>	Assuring Connectivity	
<input type="checkbox"/>	Innovative Governance	
<input type="checkbox"/>	Technological Integration	
<input type="checkbox"/>	Preparing for the Future	
<input checked="" type="checkbox"/>	Not Applicable	

Recommendation:

Staff recommends adoption of a resolution approving the FY24 Food Establishment Inspection Agreement with Dallas County. Separately, staff recommends raising the City's health permit fee to \$285 per year via the Fee Resolution that is included as a separate item in this meeting agenda.

Committee Review (optional):

NA

Attachments:

Resolution
FY24 Food Establishment Inspection Agreement
List of FY22 Inspections