City of University Park

City Hall
3800 University Blvd.
University Park, TX 75205

Meeting Minutes
City Council

Tuesday, March 3, 2026	5:00 PM	Council Chamber

EXECUTIVE SESSION

3:00 - 4:00 P.M. Pursuant to TGC§ 551.072, the City Council met in closed session to deliberate regarding the purchase of real property on Rankin; and, pursuant to TGC§ 551.071, to consult with the City Attorney regarding Dallas Area Rapid Transit (DART) - Chapter 452 of the Transportation Code. No action was taken. Council Conference Room, 2nd Floor, City Hall.

PRE-MEETING WORK SESSION(S)

4:00 - 4:10 P.M. The City Council met in open work session to receive a briefing from staff about the 2026 Holiday Tree Lighting location. No action was taken. Council Conference Room, 2nd floor, City Hall.

26-046 Discussion: 2026 Holiday Tree Lighting Location Consideration

4:10 - 5:00 P.M. The City Council met in open work session to receive agenda item briefings from staff. No action was taken. Council Conference Room, 2nd floor, City Hall.

I. CALL TO ORDER

Rollcall

Present: 4 - Mayor Tommy Stewart, Mayor Pro Tem Mark Aldredge, Councilmember Bob Myers and Councilmember Melissa Rieman

Absent: 1 - Councilmember Phillip Philbin

A. INVOCATION: Fire Chief Randy Howell

B. PLEDGE OF ALLEGIANCE: Fire Chief Randy Howell / Scouts

C. INTRODUCTION OF COUNCIL: Mayor Tommy Stewart

D. INTRODUCTION OF STAFF: City Manager Robbie Corder

Staff in attendance included City Attorney Rob Dillard, Director of Information Services Andy Atencio, City Secretary Christine Green, Community Information Officer Paige Ruedy, Special Projects Coordinator Amanda Hartwick, Fire Chief Randy Howell, Chief of Police Bill Mathes, Parks Recreation Manager Kaylon Jackson, Purchasing Manager Elizabeth Anderson, Library Director Jackie Lott, Assistant City Manager Shanna Sims-Bradish, Director of Parks and Recreation Sean Johnson, and Director of Public Works Keegan Littrell.

II. AWARDS AND RECOGNITION

26-048 Retirement Recognition: Fernando Zavala

Director of Public Works Keegan Littrell recognized Fernando Zavala on the occasion of his retirement. He had 20 years of service in the Traffic, In-House Construction, and Engineering Departments.

III. CONSENT AGENDA

26-040 Consider the purchase of a Sewer Flusher Truck

City Manager Corder said that this is a planned replacement of the sewer flusher truck used by the Public Works Department to maintain the sewer system. The new truck is a 2026 Ford 550 with a 747-TK ECO sewer equipment kit added. The truck is available from Rush Truck Center via a BuyBoard cooperative purchasing contract in the amount of $211,305.

This purchase was approved.

26-043 Consider membership in the 791 Purchasing Cooperative

City Manager Corder said that the 791 Purchasing Cooperative is run by the Central Texas Council of Governments. By joining this group, the City can make purchases through the cooperative's contracts. In particular, the City is interested in the cooperative's competitively bid contract for mobility solutions in the event that voters reject DART membership in May.

This membership was approved.

26-049 Consider approval of a reservation request from Highland Park Presbyterian Church for use of Williams Park

City Manager Corder said that this is a reservation request from Highland Park Presbyterian Church to use Williams Park and close portions of Park Street and University Blvd. on October 18. The church is planning a 100th anniversary celebration for their congregation and community members from 5 - 9 p.m. The street closures will go from 3 - 10 p.m.

This reservation request was approved.

26-047 Consider approval of an ordinance cancelling the May 2, 2026 City Council election

City Manager Corder said that this ordinance cancels the May 2 General Election for the City Council as there are no contested seats.

This ordinance cancelling the election was adopted.

Enactment No: ORD No. 26-016

26-044 Consider the minutes of the February 17, 2026 City Council meeting, with or without correction

The minutes were approved.

Approval of the Consent Agenda

A motion was made by Mayor Pro Tem Aldredge, seconded by Councilmember Rieman, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 4 - Mayor Stewart, Mayor Pro Tem Aldredge, Councilmember Myers, and Councilmember Rieman

Absent: 1 - Councilmember Philbin

IV. MAIN AGENDA

26-045 Consider an award for RFP 2025-12, “Seasonal Concessionaire Services”

Purchasing Manager Elizabeth Anderson said that this is a contract award for a concessionaire for the Holmes Aquatics Center. She said that the "Snack Shack" at the pool had $133,481 in gross revenue last summer. After salaries and food costs, the net revenue for the snack shack was $8,520.19. She said that the Parks Department was interested in freeing up staff from working on food service and issued a request for proposals. She said that staff recommends awarding the contract to Sorrells Enterprises, LLC. She said that this vendor has experience at a number of other public facilities and had good references.

Councilmember Rieman asked several questions. Director of Parks & Recreation Sean Johnson replied that this is a one-year contract. The menu will have different options, but item prices should be comparable to last year. The representative from Sorrells Enterprises said that he's willing to work with the City on keeping the "Snack Shack" name for the concession stand.

Mayor Pro Tem Aldredge thanked Elizabeth and Sean and his Parks staff for their work on this RFP.

A motion was made by Councilmember Rieman, seconded by Councilmember Myers, that this contract be awarded to Sorrells Enterprises, dba Ted E's kitchen for concessionaire services at the Holmes Aquatics Center. The motion carried by the following vote:

Aye: 4 - Mayor Stewart, Mayor Pro Tem Aldredge, Councilmember Myers, and Councilmember Rieman

Absent: 1 - Councilmember Philbin

26-041 Consider an ordinance prohibiting parking on Douglas from Lovers to Purdue

Director of Public Works Keegan Littrell said that this ordinance will prohibit parking on Douglas from Lovers Lane north to Purdue. Parking here has been restricted temporarily during construction on the Miracle Mile, and it was effective and well-received. He said that staff would like to make these parking restrictions permanent.

He said that he was asked in the pre-session if there's a parking problem north of Purdue, but he said that this street is not really close enough to the retail district or high school for there to be a parking problem.

A motion was made by Councilmember Bob Myers, seconded by Councilmember Melissa Rieman, to adopt this ordinance. The motion carried by the following vote:

Aye: 4 - Mayor Stewart, Mayor Pro Tem Aldredge, Councilmember Myers, and Councilmember Rieman

Absent: 1 - Councilmember Philbin

Enactment No: ORD No. 26-017

26-050 Consider amendment to Development Agreement for Snider Plaza Sign at 6601 Hillcrest

City Manager Corder said that this is an amendment to a development agreement with the property owner at 6601 Hillcrest for the Snider Plaza Sign that was approved at a previous meeting. He said that the property owner wants to limit their exposure if the sign needs to be replaced. This amendment will limit the owner to $2,000 per year for maintenance or replacement of the sign.

A motion was made by Mayor Pro Tem Mark Aldredge, seconded by Councilmember Bob Myers, to approve this amendment to the development agreement. The motion carried by the following vote:

Aye: 4 - Mayor Stewart, Mayor Pro Tem Aldredge, Councilmember Myers, and Councilmember Rieman

Absent: 1 - Councilmember Philbin

V. PUBLIC COMMENTS

None

VI. ADJOURNMENT

As there was no further business, Mayor Stewart adjourned the meeting.

Considered and approved this 17th day of March, 2026:

____

Tommy Stewart, Mayor

ATTEST:

____

Christine Green, City Secretary