



**AGENDA MEMO**  
12/2/2014 Agenda

**TO:** Honorable Mayor and City Council

**FROM:** Gene R. Smallwood, P.E.; Director of Public Works

**SUBJECT:** Employee Recognition Award

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**BACKGROUND:**

City staff generally does a great job performing duties to provide excellent service to the residents of University Park. As opportunities present themselves, we occasionally find an employee "walking the extra mile" to assist a resident. Such was the case recently when Tim Martinez and Francisco Felix with our Sanitation Division of Public Works were passing the home of Sandra Nance and notice her doing gardening near the front of the home. In her letter, she noted that they stopped their truck and asked if they could assist her by taking several trash bags to the curb. After disposing of the contents of the biodegradable bags, they returned the empty bags to Ms. Nance. She was quite thankful for their assistance.

**RECOMMENDATION:**

Staff recommends City Council recognition of Tim and Francisco for representing the City in a very responsible and professional manner. We ask that Council approve our recommendation with the Employee Recognition Award.