



**City of University Park, Texas**  
**Community Development Department Application**  
**Phone 214-987-5411**

Please check the appropriate box (1) below to indicate the type of action you are requesting:

- |                                        |                                                         |                                                                   |
|----------------------------------------|---------------------------------------------------------|-------------------------------------------------------------------|
| <input type="checkbox"/> Amending Plat | <input checked="" type="checkbox"/> Specific Use Permit | <input type="checkbox"/> Planned Development - Development Plan   |
| <input type="checkbox"/> Replat        | <input type="checkbox"/> Zoning Change Request          | <input type="checkbox"/> Planned Development - Concept Plan       |
| <input type="checkbox"/> Final Plat    | <input type="checkbox"/> Special Sign District          | <input type="checkbox"/> Planned Development - Detailed Site Plan |
- PLEASE NOTE: \*\*A land use statement is required for all zoning change requests, development plan/concept plan/detailed site plan reviews, and specific use permits. PLEASE COMPLETE PAGE 2 FOR THESE ITEMS\*\***

**SITE INFORMATION**

Address (Location): 2945 Stanford Ave, Dallas, TX 75225 Submittal Date: 12/12/2025  
Is there a previous project associated with this address/location? ☒ YES ☐ NO  
If yes, what type of Project: House Remodel, Detached Garage (tear down and rebuild)  
Existing Zoning: \_\_\_\_\_ Proposed Zoning: \_\_\_\_\_ Lots: \_\_\_\_\_  
Existing Use: Residential (SF-3) Proposed Use: Residential (SF-3)  
Legal Description of Subject Property (attach separate sheet if necessary) \_\_\_\_\_

**APPLICANT INFORMATION**

**Applicant Name:** Kacy Ellis **Company** \_\_\_\_\_  
**Address** 2945 Stanford Ave **City** Dallas **State** TX **Zip** 75225  
**Phone** 214.507.0547 **Fax** \_\_\_\_\_ **Email** kacy.m.ellis@gmail.com **Cell** 214.507.0547  
**Property Owner (If different from applicant):** \_\_\_\_\_  
**Address** \_\_\_\_\_ **City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_  
**Phone** \_\_\_\_\_ **Fax** \_\_\_\_\_ **Email** \_\_\_\_\_ **Cell** \_\_\_\_\_  
**Key Contact:** \_\_\_\_\_  
**Phone** \_\_\_\_\_ **Fax** \_\_\_\_\_ **Email** \_\_\_\_\_ **Cell** \_\_\_\_\_

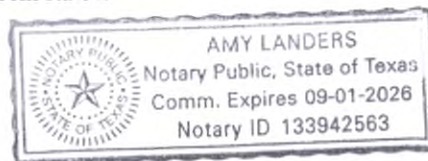
**Signature of Property Owner (Sign and Print or Type Name)**

SIGNATURE [Signature]  
Print or Type Name: KACY ELLIS

Known to me to be the person whose name is subscribed to the above and foregoing instrument, and acknowledged to me that they executed the same for the purposes and consideration expressed and in the capacity therein stated.

Given under my hand and seal at office on this 12TH day of DEC. 2025.

[Signature] Notary Public



**(For Plat Applications Only)**

I waive the statutory time limits in accordance with Section 212.009 of the Texas Local Government Code.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Office Use Only:**

Total Paid: \_\_\_\_\_ Payment Method: \_\_\_\_\_ Accepted By: \_\_\_\_\_

**LAND USE STATEMENT: FOR ALL ZONING CHANGE REQUESTS, DEVELOPMENT PLAN/CONCEPT PLAN/DETAILED SITE PLAN REVIEWS AND SPECIFIC USE PERMITS. PLEASE PROVIDE SPECIFIC DETAILS OF THE PROPOSED PROJECT.**

**APPLICANT:** Kacy Ellis

**ADDRESS:** 2945 Stanford Ave. Dallas, TX 75225

This permit is for the construction of a sports court that will measure 56' x 30'. It will be placed in the backyard and blocked from the view of the street by the detached garage on Dublin street and by the house on Stanford street. The court will have a 6' fence between it and alley and the adjacent property.