



UNIVERSITY PARK CITY COUNCIL AGENDA MEMO

Meeting Date:
9/19/2023

Item Type:
Action Item

Subject: CONSIDER AND ACT: on an ordinance adopting Fee Schedule changes for FY2024

Prepared By: Thomas W. Tvardzik, Finance Director

Background:

During the budget process, a variety of fees and charges were modified in order to offset increased costs, or implement existing programs. Attached to this memo is an ordinance amending the City's Master Fee Schedule, which is Appendix A to the City Code of Ordinances. These modifications were reviewed and approved by the Finance Advisory Committee at their August 17, 2023 meeting, and have been discussed during the Budget Hearing(s).

Budgetary Changes

The resolution increases the fees in three broad areas:

- Water service (22%),
- Sanitation service (7.5%), and
- Stormwater (Drainage) fees (22%)

The increases in the areas noted above are generally "across-the-board" increases based on usage, or (ratably consistent) changes in specific (or "per use") fees.

Each of these changes is detailed on Exhibit A, attached to the ordinance.

In addition to the fee changes necessary to enact the budget, there is a fee correction and a fee increase.

- A2.008(d) - Reversion of P&Z hearing fee to (a previously approved) \$500. This item was inadvertently changed during a prior Fee Schedule update.
- A1.001(a) - Increase of \$60 (to \$285) in annual food service establishment health permit, to pass-through cost increase from Dallas County.

Fiscal Impact:

- ☐ Not Applicable
- ☐ Budget Amendment Required
- ☒ Proposed Revenue

☐ Proposed Expenditure

Funding Source:

Master Plan Goal:

Please check the associated Theme and provide the corresponding action item number.



| | Theme | Action Item(s) |
|--------------------------|---------------------------|----------------|
| <input type="checkbox"/> | Affirming Sense of Place | |
| <input type="checkbox"/> | Assuring Connectivity | |
| <input type="checkbox"/> | Innovative Governance | |
| <input type="checkbox"/> | Technological Integration | |
| <input type="checkbox"/> | Preparing for the Future | |
| <input type="checkbox"/> | Not Applicable | |

Recommendation:

Approve the ordinance amending the Master Fee Schedule.

Committee Review (*optional*):

Attachments:

- Fee Schedule Amendment Ordinance
- Exhibit A - Changes in Master Fee Schedule