



UNIVERSITY PARK CITY COUNCIL AGENDA MEMO

Meeting Date:
10/7/2025

Item Type:
Consent Agenda

Subject: CONSIDER AND ACT: Transfer of Fund Balances to Utilities Capital Projects Fund (Fund 42) – “Mile-Per-Year” Program

Prepared By: Thomas W. Tvardzik, Finance Director

Background:

The City’s Mile-Per-Year program is a long-term capital improvement initiative to replace approximately one mile of aging water and sewer infrastructure each year. To ensure the program’s continued funding, staff included increased contributions to the Utilities Capital Projects Fund (Fund 42) in the Fiscal Year 2026 budget.

City Council adopted a funding plan that increases annual contributions from both the Water & Sewer Fund (Fund 02) and the General Fund (Fund 01) by \$1,000,000 each. The increase is phased in over four years: Year 1 provides \$250,000 from operations and \$750,000 from fund balance, with operational contributions increasing by \$250,000 annually until the full \$1,000,000 is supported entirely from operations.

This phased approach provides immediate resources to Fund 42 while gradually aligning operational contributions with the full program cost, ensuring the Mile-Per-Year program remains fully funded, supports infrastructure reliability, and preserves the City’s financial flexibility.

Fiscal Impact:

- ☐ Not Applicable
- ☒ Budget Amendment Required
- ☐ Proposed Revenue
- ☐ Proposed Expenditure

Funding Source:

Master Plan Goal:

Please check the associated Theme and provide the corresponding action item number.



	Theme	Action Item(s)
☐	Affirming Sense of Place	
☐	Assuring Connectivity	
☐	Innovative Governance	
☐	Technological Integration	
☒	Preparing for the Future	
☐	Not Applicable	

Recommendation:

Approve the transfer of fund balances from the Water & Sewer Fund (Fund 02) and the General Fund (Fund 01) to the Utilities Capital Projects Fund (Fund 42) in accordance with the phased funding plan adopted in the FY2026 budget.

Committee Review (optional):

Both the Finance Advisory Committee and Capital Projects Review Committee approved this funding plan as part of their FY2026 budget review and recommendation process.

Attachments:

- Ordinance amending the fiscal 2026 budget.