



## Board of Adjustment Report

September 23, 2025

**TO:** Board of Adjustment

**FROM:** Jessica Rees, AICP, City Planner

**SUBJECT:** BOA 25-006: Applicant Lamberts Landscape representing property owners Drew and Amy McKnight, requesting an amendment to the existing special exception with regards to Section 8.4.4 of the Zoning Ordinance for the installation of driveway gates. The property is zoned Single Family-1 (SF-1) and the address is 6912 Vassar Avenue.

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### BACKGROUND:

The property located at 6912 Vassar Avenue would like to amend their existing special exception to install two driveway gates. The columns on either side of the gates will be a maximum of eight (8) feet in heights and the gates will be less than six (6) feet.

The layout of the proposed fence/gates and renderings are attached and meet the requirements in Article 8.4.4 of the Zoning Ordinance.

### NOTIFICATION:

A public notice was published in the Daily Commercial Record on September 10, 2025, and notices were mailed to owners of real property within two hundred (200) feet of the subject tract. At the time of this report no responses have been received. Staff will provide an update on responses at the meeting.

### RECOMMENDATION:

Staff recommends that the Board of Adjustment approve this Special Exception for the two proposed driveway gates at 6912 Vassar Avenue.

### ATTACHMENTS:

BOA Application  
Plans