



City of University Park

City Hall
3800 University Blvd.
University Park, TX 75205

Meeting Minutes City Council

Tuesday, October 7, 2025

5:00 PM

Council Chamber

EXECUTIVE SESSION

3:00 - 4:00 P.M. Pursuant to TGC§ 551.071, the City Council met in closed session to consult with the City Attorney regarding a license agreement at 3904 Lovers Lane; and, pursuant to TGC§ 551.072 to deliberate regarding the purchase of real property on Rankin. No action was taken. Council Conference Room, 2nd Floor, City Hall.

PRE-MEETING WORK SESSION(S)

4:00 - 4:15 P.M. The City Council met in open work session to receive a briefing from staff regarding the Centennial Park Phase III Improvements. No action was taken. Council Conference Room, 2nd floor, City Hall.

[25-230](#)

Receive an update on Centennial Park Phase III Improvements

4:15 - 5:00 P.M. The City Council met in open work session to receive agenda item briefings from staff. No action was taken. Council Conference Room, 2nd floor, City Hall.

I. CALL TO ORDER

Rollcall

Present: 3 - Mayor Pro Tem Mark Aldredge, Councilmember Phillip Philbin and Councilmember Bob Myers

Absent: 2 - Mayor Tommy Stewart and Councilmember Melissa Rieman

A. INVOCATION: City Councilmember Bob Myers

B. PLEDGE OF ALLEGIANCE: City Councilmember Bob Myers / Scouts

Scout Daisy Donaldson of Troop 72G was present as part of earning her Citizenship in the Community merit badge. She assisted City Councilmember Myers and the City Council in leading the Pledge of Allegiance.

C. INTRODUCTION OF COUNCIL: Mayor Tommy Stewart

D. INTRODUCTION OF STAFF: City Manager Robbie Corder

Staff in attendance included City Attorney Rob Dillard, Director of Information Services Andy Atencio, Community Information Officer Paige Ruedy, Director of Engineering Katie Barron, Civil Engineer Gabby Proce, Construction Inspector Chris Jackson, Special Projects Coordinator Amanda Hartwick, Library Director Jackie Lott, Assistant City Manager Shanna Sims-Bradish, Director of Finance Tom Tvardzik, Parks Operations Coordinator Bryce Reed, Reservations/Special Events Coordinator Kaylon Jackson, Parks Superintendent Ann Allen, Recreation/Aquatics Coordinator Robert Coleman, Director of Parks & Recreation Sean Johnson, Director of Human Resources Talia Gregory, and Assistant Chief of Police Nelson Walter.

II. AWARDS AND RECOGNITION[25-232](#)

Recognize Texas Chapter of the American Public Works Association Annual Awards Recipients

City Manager Robbie Corder recognized staff from the Public Works and Parks Departments along with representatives from Dunaway and AUI for the awards they received from the Texas Chapter of the American Public Works Association:

- Centennial Park Improvements Phase 1 won Project of the Year Award for Historical Restoration and Preservation for Less than \$5 million
- Construction Inspector Chris Jackson won the John German Award for Exemplary Service to Public Works
- City Engineer Katie Barron won the Bill Hogge Award for Outstanding Chapter Achievement and Excellence in Chapter Service
- Park Superintendent Ann Allen won the Sustainability Practices Award

III. CONSENT AGENDA[25-234](#)

Consider a resolution approving the FY26 Interlocal Agreement for Coordinated Health Services between Dallas County Health and Human Services and the City of University Park

City Manager Corder said that this resolution approves an interlocal agreement with Dallas County Health and Human Services for coordinated health services. Dallas County provides health services related to the control of tuberculosis and sexually transmitted diseases, as well as reporting services for other communicable diseases. The cost is \$48 per year.

This resolution was approved.

Enactment No: RES No. 25-023

[25-229](#)

Consider approval of a special event request for Hyer Elementary

City Manager Corder said that this is a proposed special event for Hyer Elementary. He said that this is a one mile Turkey Trot Run on November 15, from 8 - 10 a.m. The race begins at 8 a.m. with runners and 8:20 a.m. for the walkers.

The loop will begin on Caruth in front of Hyer Elementary and will go east to Thackery, north to Colgate, west to Tulane, and then back south to Caruth.

Robbie said that during the pre-session discussion of this item, the Council suggested posting people at the alleys on either end to watch for cars and coordinating the event with a couple of nearby construction sites.

This special event request was approved.

[25-236](#)

Consider approval of a transfer of \$2,500,000 from the Water and Sewer Fund to the Stormwater Fund

City Manager Corder said that this is a planned transfer of funds from the Utility Fund (Water and Sewer) to the Stormwater Fund (sewers related to rainwater collection and distribution).

He said that the City previously had all these all these revenues collected under the Utility Fund from 2002 - 2014. The City created the Stormwater Fund in 2014 and gave this fund \$450,000 from the Water & Sewer Fund.

He said that the City has done a number of stormwater projects, including the underground detention structure in Caruth Park and improvements on Hillcrest. He said that staff recommends moving \$2.5 million from the prior collected revenue in the Utility Fund to the Stormwater Fund to help out with the fund balance and fund reserve requirements associated with the City's bond rating.

This ordinance was approved.

Enactment No: ORD No. 25-027

[25-237](#)

Consider approval of a transfer of Fund Balances to the Utility Capital Projects Fund "Mile-Per-Year" Program

City Manager Corder said that this is a transfer of fund balances to the Utilities Capital Projects Fund "Mile-Per-Year" program. He said that this is the City's signature capital improvement program within the City's pay-as-you-go model whereby approximately one mile of aging water and sewer infrastructure and alley pavement are replaced each year.

He said that this is an ongoing project for the City, and, given cost increases, the City will be increasing annual contributions from both the Water & Sewer Fund and the General Fund by \$1 million each to continue on a pay-as-you-go basis.

This increase will be a phased in over four years. This year, there will be a \$250,000 transfer from operations and then \$750,000 from fund balance, with operational contributions increasing by \$250,000 annually until the full \$1 million is supported entirely from operations.

This ordinance was adopted.

Enactment No: ORD No. 25-028

[25-238](#)

Consider approval of final payment to Greenscape Pump Services, Inc.

City Manager Corder said that this is a final payment to Greenscape Pump Services, the company that constructed the fountain in Snider Plaza

The final payment amount is \$83,075.50, and the total contract amount is \$1,661,510.

This final payment was approved.

[25-231](#)

Consider approval of the minutes of the September 16, 2025 City Council meeting, with or without correction

The minutes were approved.

Approval of the Consent Agenda

A motion was made by Councilmember Myers, seconded by Councilmember Philbin, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 3 - Mayor Pro Tem Aldredge, Councilmember Philbin, and Councilmember Myers

Absent: 2 - Mayor Stewart, and Councilmember Rieman

IV. MAIN AGENDA

25-235

Consider approval of a third contract renewal for the original CSP# 2022-05 Contract with SYB Construction Company

Director of Engineering Katie Barron said that this is the third and final renewal of the City's on-call utility replacement contract with SYB Construction Company. She said that SYB does a great job for the City. Since they started with this contract in 2022, she said that SYB has replaced almost 22,000 feet of alley, or more than one mile per year.

This third contract renewal is in the amount of \$6,800,000.

Councilmember Philbin asked if the City got 1.25 miles per year within the same budget. Katie said yes, the work was completed within the budget.

A motion was made by Councilmember Phillip Philbin, seconded by Councilmember Bob Myers, to approve this contract renewal. The motion carried by the following vote:

Aye: 3 - Mayor Pro Tem Aldredge, Councilmember Philbin, and Councilmember Myers

Absent: 2 - Mayor Stewart, and Councilmember Rieman

25-233

Consider authorizing the City Manager to execute a professional services agreement with getResQ911 for contract Emergency Communications Specialists

Director of Human Resources Talia Gregory said that this is a professional services agreement with getResQ911 to help temporarily with some staffing shortages in 911 dispatch. This contract will provide coverage when staff goes for training or medical leave. She said that this service provides two fully-trained contractors for six months, and Human Resources will continue to actively recruit to fill the vacant positions.

This professional services agreement with getResQ911 is in the amount of \$155,600 for two qualified Emergency Communications Specialists on a six-month contract.

A motion was made by Councilmember Bob Myers, seconded by Councilmember Phillip Philbin, to approve this professional services agreement.. The motion carried by the following vote:

Aye: 3 - Mayor Pro Tem Aldredge, Councilmember Philbin, and Councilmember Myers

Absent: 2 - Mayor Stewart, and Councilmember Rieman

Enactment No: RES No. 25-024

V. PUBLIC COMMENTS

Matt Dixon, 3446 Rosedale, thanked the Police Department for their assistance in resolving an issue with one of his tenants in April.

Stefani Watters, 3420 Binkley Ave., spoke about her experiences as a renter in University Park, and proposed that the City implement regulations on rental properties to protect renters.

Nina Byrd, 3215 Stanford, spoke about her concerns about the crosswalk at Hillcrest and Lovers Lane, and she noted a recent accident in which a child on a bicycle was hit by a turning car. She said she has a petition with 70 signatures asking for a second crossing guard, along with a letter from the mother of the bicyclist.

Councilmember Philbin asked City Manager Corder for an explanation of the current crossing guard situation. Robbie said that the Highland Park School District manages a contract for school crossing guards that is paid for by the City of University Park.

City Manager Corder announced that the National Night Out celebration is at SMU this evening.

VI. ADJOURNMENT

As there was no further business, Mayor Stewart adjourned the meeting.

Considered and approved this 21st day of October, 2025:

Tommy Stewart, Mayor

ATTEST:

Christine Green, City Secretary