



City of University Park

City Hall
3800 University Blvd.
University Park, TX 75205

Meeting Minutes City Council

Tuesday, August 19, 2025

5:00 PM

Council Chamber

EXECUTIVE SESSION

2:30 - 3:00 P.M. Pursuant to TGC§ 551.071, the City Council met in closed session to consult with the City Attorney regarding 1) a license agreement at 3904 Lovers Lane; and 2) short term rentals. No action was taken. Council Conference Room, 2nd Floor, City Hall.

PRE-MEETING WORK SESSION(S)

3:00 - 4:30 P.M. The City Council met in open work session to receive briefings from staff regarding 1) recommendations from the Zoning and Development Advisory Committee regarding short term rentals; 2) FY26 Budget Expenditures; and 3) DART governance and General Mobility Program. No action was taken. Council Conference Room, 2nd floor, City Hall.

4:30 - 5:00 P.M. The City Council met in open work session to receive agenda item briefings from staff. No action was taken. Council Conference Room, 2nd floor, City Hall.

I. CALL TO ORDER

Rollcall

Present: 5 - Mayor Tommy Stewart, Mayor Pro Tem Mark Aldredge, Councilmember Phillip Philbin, Councilmember Bob Myers and Councilmember Melissa Rieman

- A. INVOCATION: Mayor Pro Tem Mark Aldredge
- B. PLEDGE OF ALLEGIANCE: Mayor Pro Tem Mark Aldredge / Scouts
- C. INTRODUCTION OF COUNCIL: Mayor Tommy Stewart
- D. INTRODUCTION OF STAFF: City Manager Robbie Corder

Staff in attendance included City Attorney Rob Dillard, Director of Information Services Andy Atencio, City Secretary Christine Green, Fire Chief Randy Howell, Chief of Police Bill Mathes, Community Information Officer Paige Ruedy, Library Director Jackie Lott, Director of Human Resources Talia Gregory, and Director of Public Works Keegan Littrell.

II. CONSENT AGENDA

[25-181](#)

Consider approval of an ordinance establishing 2-Hour Parking in the 4200 block of Lovers Lane

City Manager Corder said that this is a proposed ordinance that establishes 2-hour parking for 24 parking spaces along the south side of the 4200 block of Lovers Lane adjacent to the Highland Park High School baseball field. This temporary measure will be in effect during the Miracle Mile improvements project to provide additional parking for customers and employees of area retailers.

This ordinance was adopted.

Enactment No: ORD No. 25-019

[25-185](#)

Consider additional funding for the Sunwest Communications contract for the Snider Plaza Improvements Project

City Manager Corder said that this is a proposed change order to the contract with Sunwest Communications for public relations, community support, and collateral developments for the Snider Plaza Improvements Project. He said that the project is expected to be complete in the fall of 2025.

The initial contract was in the amount of \$78,500, and change orders have brought the total to \$98,993 to date. This amount exceeds the statutory change order limit of 25% of the original contract. Staff requests Council ratification of payments in excess of the change order limit (\$868) and supplemental funding of \$10,000 to cover expenses through the end of October if needed.

This contract change order was approved.

[25-187](#)

Consider a resolution authorizing a vote to accept or reject the Purdue Pharma Plan of Reorganization

City Manager Corder said that this resolution authorizes the City to accept the Purdue Pharma plan of reorganization and join the settlement agreement for opioid abatement.

The City has joined three settlements with other pharmaceutical companies and retailers. This settlement provides additional funding to the City to redirect to programs like D.A.R.E. at the middle school.

This resolution was approved.

Enactment No: RES No. 25-012

[25-184](#)

Consider a resolution appointing a Deputy City Attorney for Municipal Court

City Manager Corder said that this is a resolution to appoint Brady Wyatt III to serve as Municipal Court Prosecutor, replacing retiring prosecutor Dick Wood, Jr.

This resolution was approved.

[25-183](#)

Consider an Interlocal Purchasing Agreement with the City of Hurst

City Manager Corder said that this is an interlocal purchasing agreement with the City of Hurst that will allow the cities to use each other's competitively bid contracts for products and services. In particular, the City would like to piggyback on the City of Hurst's contract for pavement preservation.

This interlocal purchasing agreement was approved.

[25-182](#)

Consider approval of the minutes of the August 5, 2025 City Council meeting, with or without correction

The minutes were approved.

Approval of the Consent Agenda

A motion was made by Mayor Pro Tem Aldredge, seconded by Councilmember Philbin, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Mayor Stewart, Mayor Pro Tem Aldredge, Councilmember Philbin, Councilmember Myers, and Councilmember Rieman

III. MAIN AGENDA

[25-186](#)

Consider approval of a proposal from Holbrook Asphalt Company for pavement preservation

Director of Public Works Keegan Littrell said that this is a proposal for pavement preservation from Holbrook Asphalt Company. He said that pavement preservation is a proactive approach to prevent deterioration to asphalt and lengthen the lifespan of pavement. He said that the treatment keeps moisture out of the asphalt, prevents oxidation, maintains surface friction, and is relatively inexpensive compared to traditional methods of maintaining asphalt. The product is called HA5 - High Density Mineral Bond.

Keegan said that the Interlocal Agreement for cooperative purchasing with the City of Hurst will allow the City to use Hurst's pavement preservation contract with Holbrook. He said that Hurst has been pleased with the results from using this product.

Staff recommends approval of the contract with Holbrook Asphalt Company in the amount of \$442,242.34.

A motion was made by Councilmember Phillip Philbin, seconded by Councilmember Melissa Rieman, to approve this contract. The motion carried by the following vote:

Aye: 5 - Mayor Stewart, Mayor Pro Tem Aldredge, Councilmember Philbin, Councilmember Myers, and Councilmember Rieman

IV. AWARDS AND RECOGNITION

[25-188](#)

SMU presentation to the City Council

Senior Vice President for Development and External Affairs at SMU Brad Cheves presented Mayor Stewart and the City Council with customized SMU football jerseys in recognition of the City's and University's strong relationship. He said that University Park is SMU's hometown.

V. PUBLIC COMMENTS

VI. ADJOURNMENT

As there was no further business, Mayor Stewart adjourned the meeting.

Considered and approved this 2nd day of September, 2025:

Tommy Stewart, Mayor

ATTEST:

Christine Green, City Secretary