



UNIVERSITY PARK CITY COUNCIL AGENDA MEMO

Meeting Date:
7/2/2024

Item Type:
Action Item

Subject: Consider allowing for a temporary overfill for the position of Driver I in the Sanitation Division of Public Works

Prepared By: Cheree' Bontrager, Director of Human Resources

Background:

The current number of Sanitation Driver I positions budgeted for FY23-24 is sixteen. Over the past year, the Sanitation division of Public Works continues to experience inadequate staffing due to turnover, work related injuries and leave requests protected under the Family and Medical Leave Act. As a result, staff is requesting to overfill the number of budgeted, Driver I positions by one position. Staff currently has qualified applicants to accommodate additional staffing of one position. Anticipated continued turnover within the next three to six months will likely absorb the overfill.

The estimated cost of one temporary overfill through the end of fiscal year 23-24 is \$17,000.

Fiscal Impact:

- ☐ Not Applicable
 - ☒ Budget Amendment Required
 - ☐ Proposed Revenue
 - ☒ Proposed Expenditure
- Funding Source: Sanitation Fund

Master Plan Goal: n/a

Recommendation:

Staff recommends approval of a temporary overfill position of Driver I in the Sanitation Division of Public Works at an estimated cost of \$17,000 through the end of the fiscal year.