



UNIVERSITY PARK CITY COUNCIL AGENDA MEMO

Meeting Date:
7/15/2025

Item Type:
Action Item

Subject: Consider Award for Consulting Services to Walter P Moore, L.P. for Curtis Park Retaining Wall Failure Design Repairs

Prepared By: Sean Johnson, Parks and Recreation Director

Background:

A section of the Turtle Creek retaining wall at Curtis Park has failed and is in need of repair. Staff has identified an engineering firm, Walter P Moore L.P, a vendor on the City Council approved engineering firm listing via RFQ 2024-05 in 2024.

The Parks Department has been working with Walter P Moore to develop the scope of work and has received their proposal for professional services.

The Curtis Park Retaining Wall failure process scope of services will include:

- Project management and coordination
- Construction document preparation
- Bid Phase coordination
- Construction administration
- Special Services (Topographic Survey; Geotechnical Engineering)

Staff was pleased with how Walter P Moore demonstrated strong project understanding and experience. If Council approves this contract tonight, work will begin immediately on design and construction documents to be completed over the next two months. Staff will come back to City Council for additional approval consideration for the cost for actual construction.

The Curtis Park Retaining Wall proposal from Walter P Moore is included with this staff report.

Fiscal Impact:

- ☐ Not Applicable
- ☐ Budget Amendment Required
- ☐ Proposed Revenue
- ☒ Proposed Expenditure

Funding Source: CIP Budget

Master Plan Goal:

Please check the associated Theme and provide the corresponding action item number.



	Theme	Action Item(s)
<input type="checkbox"/>	Affirming Sense of Place	
<input type="checkbox"/>	Assuring Connectivity	
<input type="checkbox"/>	Innovative Governance	
<input type="checkbox"/>	Technological Integration	
<input type="checkbox"/>	Preparing for the Future	
<input checked="" type="checkbox"/>	Not Applicable	

Recommendation:

Staff recommends award of this contract to Walter P Moore, L.P. in the amount of \$72,828.

Committee Review (optional):

Attachments:

Curtis Park Retaining Wall Proposal