



Revised: October 23, 2024

Revised: October 15, 2024

October 09, 2024

Ms. Katie Barron
City of University Park
3800 University Blvd.
Dallas, TX 75205

Re: University Park Alley Topographic Survey Services
University Park, TX
RLG No. P2411.099

Dear Ms. Barron,

We are pleased to submit the following proposal to perform topographic surveying services for the City of University Park of existing alleys to be reconstructed as part of the City's Mile per Year construction project. The scope of the proposed services is as follows:

I. TOPOGRAPHIC AND IMPROVEMENT SURVEY

Prepare a topographic and improvement survey of existing alleys identified for reconstruction.
Scope of work to include:

- A. Meet with City of University Park to identify limits and scope of work.
- B. Locate pavement and visible improvements within the City alley right-of-way or limits of improvements and fences.
- C. Locate street intersections at each end of the alley to the far side of the street and 50 feet each side of the alley.
- D. Obtain elevations on twenty-five foot (25) sections or as needed.
- E. Locate driveway pavement at the edge of the alley and right-of-way line.
- F. Obtain vertical and horizontal locations of visible utilities. Obtain flow line elevations on manholes and inlets, including upstream and downstream manhole.
- G. Contact Dig Tess to locate underground utilities and identify the location of the utility on the survey.
- H. Show underground utilities in their approximate location based on plans provided by the City of University Park.
- I. Boundary and property lines will be shown based on existing subdivision plats and records. The scope **excludes** the preparation of a boundary surveys lots or block adjacent to the alley.
- J. Provide topographic survey to the City of University Park in digital AutoCAD format with a TIN surface.

II. REIMBURSABLES

Reimbursable items such as reproduction, mileage (non-field crew staff), deliveries, submittal fees, recording fees, research of the public records for deeds, easements, plats, maps, etc., will be billed at cost plus ten percent (10%).

III. FEE

Labor for work performed and reimbursable expenses approved by the City will be billed based on the attached hourly rate schedule, for a not-to-exceed contract amount of \$70,000.00.

Statements will be submitted monthly as the work progresses and payment will be due within thirty (30) days of the statement date.

This proposal is subject to the attached General Conditions of Agreement for Civil Engineering and Surveying Services. Your signature below acknowledges receipt and acceptance of the General Conditions.

If this proposal is acceptable, please sign on the designated line and return one copy to this office. Verbal instructions to proceed with the work as described will signify your acceptance of this proposal, whether executed or not. Thank you for considering our firm for these services.

Respectfully submitted,



Stuart Markussen, PE, RPLS, LEED AP
Chief Executive Officer

CITY OF UNIVERSITY PARK

ACCEPTED this the _____ day of _____, 2024.

By: _____

Title: _____

RAYMOND L. GOODSON JR., INC.
GENERAL CONDITIONS OF AGREEMENT
for
CIVIL ENGINEERING AND SURVEYING SERVICES

1. The services of a geotechnical engineer **may** be required for this project. These are services that our office does not offer. The Owner or his designated representative shall retain the services of a qualified geotechnical engineering firm to perform testing and prepare recommendations for the design of site pavement and site structures. Our office will rely upon the accuracy and completeness of the geotechnical engineer's report and recommendations. We will rely upon the Architect as the prime consultant or the Owner's designated representative as the general administrator to facilitate the distribution of the geotechnical engineer's recommendations to all parties. We will rely upon other consultants to implement those recommendations that pertain to non-civil elements (i.e. building pad preparation, foundations, landscaping, irrigation systems, utility construction, foundation drains, flexible utility connections, etc.)
2. Unless specifically addressed in the proposal, site related structures such as signs, light pole bases, retaining walls, screen walls, landscape walls, landscape structures, fountains, detention pond walls, tunnels, etc., are specifically excluded from this proposal.
3. Electronic drawing files are Instruments of Service for use solely with respect to this project. "*AIA Documents B101-2007 and C401-2007*" shall govern ownership, distribution and use of these Instruments of Service except that drawings in electronic format shall not be distributed to the Contractor or Sub-contractors without the written permission of Raymond L. Goodson Jr., Inc. Distribution of electronic drawing files to the Contractor or Sub-contractor shall be at our sole discretion.
4. This proposal is valid for a limited time only. Terms stated within this proposal will be valid if this proposal is signed by the client and authorization to begin work is received from the client within 90 calendar days of the date the proposal was written.
5. Schedules stated within this proposal are recognized as being approximate in nature. They are intended to define a reasonable time table for execution of work.
6. We reserve the right to renegotiate the terms of this proposal (fee, schedule, etc.) should delays exceeding twelve (12) months or accelerations in schedule be required by the Owner or Client, or for reasons that are beyond our control.
7. Unless noted otherwise, the schedule and fee stated within this proposal are based on the standard practice of producing and issuing construction documents for the entire project simultaneously with the Architect and other consultants. We reserve the right to renegotiate the terms of this proposal (fee, schedule, etc.) for multi-phased projects, fast-track construction, accelerated schedules, or schedules requiring the early production and release of construction documents (prior to the issue of the Architectural and remaining consultant documents).
8. Estimates of probable construction costs prepared by Raymond L. Goodson Jr., Inc., represent our best judgment as design professionals. It is recognized by the client that Raymond L. Goodson Jr., Inc., has no control over the cost of labor, materials or equipment, or over the contractor's methods of determining bid prices, or over competitive bidding or market conditions. Raymond L. Goodson Jr., Inc., cannot and does not guarantee that bids will not vary from any estimate of probable construction costs.
9. The Client, whether Owner of the property or not, shall provide right of access to the subject property as required for Raymond L. Goodson, Jr., Inc. to perform the services defined in this proposal.

10. INDEPENDENT CONTRACTOR: The Client and the Engineer understand, acknowledge, and agree that the Engineer, notwithstanding any other provision of this Agreement to the contrary, shall be acting as an independent contractor at all times during the performance of this Agreement and no provision or obligation expressed or implied in this Agreement shall create an employment, agency, or fiduciary relationship.
11. Raymond L. Goodson Jr., Inc., shall visit the site at intervals appropriate to the stage of construction, or as otherwise agreed to in writing by contract in order to observe the progress and quality of the work completed by the contractor. Such visits and observations are not intended to be an exhaustive check or a detailed inspection of the contractor's work, but rather are to allow Raymond L. Goodson, Jr., Inc., as an experienced professional, to become generally familiar with the work in progress and to determine, in general, if the work is proceeding in accordance with the contract documents.
12. Raymond L. Goodson Jr., Inc. shall not have control over or charge of and shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with Work, since these are the Contractors' responsibility under the Contracts for Construction. Raymond L. Goodson Jr., Inc., shall not be responsible for the Contractors' schedules or failure to carry out the Work in accordance with the Contract Documents. Raymond L. Goodson Jr., Inc., shall not be responsible for the performance by the Contractor of the services required by the Contractor's agreement with the Owner. Raymond L. Goodson Jr., Inc., shall not have control over or charge of acts or omissions of the Contractors, Subcontractors, or their agents or employees, or of any other persons performing services or portions of the work.
13. According to Section 29 of the Professional Land Surveying Practices Act, complaints about surveying services may be forwarded to:

The Texas Board of Land Surveying
Building A, Suite 156
12100 Park 35 Circle
Austin, Texas 78753

January 2025

RLG PROFESSIONAL FEES

ENGINEERING SERVICES

RATE PER HOUR

*EXPERT WITNESS	\$395.00
PRINCIPAL	\$285.00
ASSOCIATE PRINCIPAL	\$250.00
SENIOR ASSOCIATE	\$230.00
ASSOCIATE	\$210.00
SENIOR PROJECT MANAGER	\$200.00
PROJECT MANAGER	\$175.00
SENIOR PROJECT ENGINEER	\$150.00
PROJECT ENGINEER	\$140.00
SURVEY CREW LEADER	\$150.00
TECHNICIAN	\$135.00
SURVEY CREW MEMBER	\$115.00
INTERN	\$80.00
CLERICAL	\$80.00

REIMBURSABLE ITEMS

Reproduction – Owner Requested	Cost + 10%
Filing Fees	Cost + 10%
Outside Consulting Fees	Cost + 10%
Mileage – 30 Miles from Office	IRS Allowable
Miscellaneous Charges - Owner Requested (delivery services, etc.)	Cost + 10%

*Engineering consulting, analysis/evaluation, report preparation and related services.

**First of the fiscal year, hourly rates are subject to change without notice.