



UNIVERSITY PARK CITY COUNCIL AGENDA MEMO

Meeting Date:
9/2/2025

Item Type:
Consent Agenda

Subject: Resolution ratifying the Dallas County Tax Office as 2025 Designated Officer/Employee

Prepared By: Thomas W. Tvardzik, Finance Director

Background:

In 2019, Senate Bill 2 amended the Texas Tax Code to require each taxing unit to formally designate an officer or employee responsible for calculating and certifying the no-new-revenue and voter-approval tax rates. The City of University Park uses the services of the Dallas County Tax Office (DCTO) to calculate the current year property tax rates and update the Tax Rate Transparency website maintained by the Dallas Central Appraisal District. Beginning with the 2024 tax year, the DCTO requested that this relationship be formally recognized. This resolution will ratify the DCTO as the City's Designated Officer/Employee (DOE) for the 2025 tax year.

Fiscal Impact:

- ☒ Not Applicable
- ☐ Budget Amendment Required
- ☒ Proposed Revenue
- ☐ Proposed Expenditure

Funding Source:

Master Plan Goal:

Please check the associated Theme and provide the corresponding action item number.



	Theme	Action Item(s)
<input type="checkbox"/>	Affirming Sense of Place	
<input type="checkbox"/>	Assuring Connectivity	
<input type="checkbox"/>	Innovative Governance	
<input type="checkbox"/>	Technological Integration	
<input type="checkbox"/>	Preparing for the Future	
<input type="checkbox"/>	Not Applicable	

Recommendation:

Adopt the 2025 DOE resolution.

Committee Review (*optional*): *None.*

Attachments:

Resolution appointing the DCTO as the 2025 DOE.