



City of University Park

City Hall
3800 University Blvd.
University Park, TX 75205

Meeting Minutes City Council

Tuesday, September 10, 2013

5:00 PM

Council Chamber

4:00 - 4:21 P.M. PRE-MEETING WORK SESSION: Mayor Dick Davis, Mayor Pro Tempore Bob Clark, Councilmember Bob Begert, Councilmember Dawn Moore and Councilmember Tommy Stewart were present. Also present were City Attorney Rob Dillard and City Manager Bob Livingston.

Staff reviewed details of items on the agenda with the City Council members. No action was taken.

I. CALL TO ORDER

ROLL CALL

Present: 5 - Mayor W. Richard Davis, Mayor Pro Tem Bob Clark, Councilmember Bob Begert, Councilmember Dawn Moore and Councilmember Tommy Stewart

- A. INVOCATION: Mayor Pro Tem Bob Clark
- B. PLEDGE OF ALLEGIANCE: Mayor Pro Tem Clark / Boy Scouts
- C. INTRODUCTION OF COUNCIL: Mayor W. Richard Davis
- D. INTRODUCTION OF STAFF: City Manager Bob Livingston

Staff in attendance included: Community Information Officer Steve Mace, Director of Information Services Jim Criswell, Police Chief Gary Adams, Director of Public Works Bud Smallwood, City Secretary Liz Spector, Director of Finance Kent Austin, Library Director Sharon Martin, Assistant City Manager/Director of Community Development Robbie Corder, Director of Human Resources Luanne Hanford, Director of Parks Gerry Bradley, Fire Chief Randy Howell, Assistant to the City Manager George Ertle, and Police Captain Greg Spradlin.

II. CONSENT AGENDA

A motion was made by Mayor Pro Tem Clark, seconded by Councilmember Stewart, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Mayor Davis, Mayor Pro Tem Clark, Councilmember Begert, Councilmember Moore, and Councilmember Stewart

- A. [13-218](#) Consider and act on a request from Southern Methodist University

(SMU) to temporarily close Hillcrest Avenue from University Boulevard to Mockingbird Lane during their Homecoming Parade

The request to conduct the SMU Homecoming Parade on Hillcrest Ave. from University Blvd. to Mockingbird Ln. for their homecoming parade Saturday, October 26, 2013 from 10 a.m. until 12 noon was approved.

- B. [13-220](#) Consider and Act on Agreement for Services between All American Animal Control Services, Inc. (AAAC) and the City of University Park for Animal Impound Services

This Contract was authorized.

- C. [13-222](#) Consider minutes of the September 3, 2013 City Council Meeting

These Minutes were approved.

III. MAIN AGENDA

- A. [13-219](#) Consider and act on an agreement for services between All City Management Services, Inc. (ACMS) and the City of University Park for school crossing guard services

Chief Adams said UPPD officers often assist with crossing guard duties when school crossing guards are absent or if a position is vacant. He said this keeps officers from working the streets and being available to perform their regular duties.

He said he was contacted by All City Management Services (ACMS) with a proposal to contract for management of the City's crossing guards for a period of three years. Chief Adams said this agreement will cost \$15.70 per hour per guard for years one and two of the contract and \$16.17 per hour per guard for year three. He said ACMS has over 27 years in the field and leads the crossing guard industry in training, supervision and safety.

Chief Adams stated that HPISD Superintendent Dr. Dawson Orr has indicated he will send a letter confirming HPISD support of the contract for school crossing guards. There were no questions for Chief Adams and Mayor Davis asked for a motion.

A motion was made by Councilmember Begert, seconded by Councilmember Moore, that this Contract be approved. The motion carried by the following vote:

Aye: 5 - Mayor Davis, Mayor Pro Tem Clark, Councilmember Begert, Councilmember Moore, and Councilmember Stewart

- B. [13-223](#) Public Hearing on proposed FY14 Budget and property tax rate

Director of Finance Kent Austin gave a presentation during the final of three public hearings regarding the proposed property tax revenue increase and the FY14 budget.

Mr. Austin said the proposed FY2014 budget of \$46,132,713 is 4.19% larger than the adopted FY2013 budget of \$44,275,598. He also mentioned the budget reduces the current 27.845 cent property tax rate to 27.432 cents, and proposes rate increases for water and sewer service.

Mr. Austin said the 2013 certified tax roll rose 6.04% in market value and 5.59% in taxable value over the previous year and marks the first year since 2009 that property values have risen strongly in the city.

There were no requests to address the Council or questions for staff regarding the proposed property tax revenue increase or the FY14 budget and Mayor Davis closed the public hearing.

The Public Hearing was conducted. No one was present who wished to discuss the proposed FY2014 budget or tax rate and Mayor Davis closed the public hearing.

C. [13-224](#)

Consider ordinance adopting FY2014 Budget

A motion was made by Councilmember Begert, seconded by Councilmember Moore, that the Ordinance approving the FY2014 Budget in the amount of \$46,132,713 be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Davis, Mayor Pro Tem Clark, Councilmember Begert, Councilmember Moore, and Councilmember Stewart

Enactment No: ORD No.13/028

D. [13-226](#)

Ratify property tax rate of \$0.27432 reflected in FY2014 budget

Mayor Davis said the budget will raise more total property taxes than last year's budget by an amount of \$717,929, which is a 4.64 percent increase from last year's budget. He further stated the property tax revenue to be raised from new property added to the tax roll this year is \$280,252. Mayor Davis said the City Council needs to vote whether to ratify the tax rate of 27.432 cents reflected in the FY2014 budget and he asked for a motion.

Councilmember Moore commented that the proposed \$0.27432 tax rate is a reduction from the previous year's rate of \$0.27845. She stated appraised property values in the City have risen and water and sewer rates will increase so the Finance Advisory Committee suggested a tax rate reduction to ease the burden on homeowners.

A motion was made by Councilmember Moore, seconded by Councilmember Stewart, to ratify the property tax rate of \$0.27432. The motion carried by the following vote:

Aye: 5 - Mayor Davis, Mayor Pro Tem Clark, Councilmember Begert, Councilmember Moore, and Councilmember Stewart

E. [13-227](#)

Consider ordinance levying 2013 ad valorem taxes and setting tax rate

Director of Finance Kent Austin stated the City's property tax rate is adopted each year in ordinance format by official City Council action. He said an ordinance has been prepared setting the 2013 (FY2014) property tax rate at \$0.27432 per \$100 taxable value which will yield \$16,184,440 when levied against the 2013 certified tax roll.

There were no questions for Mr. Austin and Mayor Davis asked for a motion.

A motion was made by Councilmember Moore, seconded by Mayor Pro Tem Clark, that this Ordinance levying the 2013 property tax in the amount of

\$0.27432 per \$100 appraised value be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Davis, Mayor Pro Tem Clark, Councilmember Begert, Councilmember Moore, and Councilmember Stewart

Enactment No: ORD No.13/029

F. [13-228](#)

Consider ordinance adopting FY2014 pay plan

Director of Finance Kent Austin said the City's pay plan is adopted each year in ordinance format by official City Council action. He stated an ordinance has been prepared granting City employees a 2% market-based raise. He further stated the pay plan was reviewed and recommended by the Employee Benefits Advisory Committee at their August 23, 2013 meeting.

There were no questions for Mr. Austin and Mayor Davis asked for a motion.

A motion was made by Councilmember Moore, seconded by Councilmember Begert, that this Ordinance be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Davis, Mayor Pro Tem Clark, Councilmember Begert, Councilmember Moore, and Councilmember Stewart

Enactment No: ORD No.13/030

G. [13-229](#)

Consider resolution amending master fee schedule

Director of Finance Kent Austin reviewed the updates proposed for the City's Master Fee Resolution. He said the changes include a rate structure change for water and sewer fees and an increase in the daily animal impoundment fee from \$50 to \$75.

A motion was made by Mayor Pro Tem Clark, seconded by Councilmember Stewart, that this Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Davis, Mayor Pro Tem Clark, Councilmember Begert, Councilmember Moore, and Councilmember Stewart

Enactment No: RES No.13-012

IV. PUBLIC COMMENTS

Resident Carolyn Loy addressed the Council. She stated she appreciated the work being done at Hitzelberger Park and asked what work was currently underway. Director of Parks Gerry Bradley said a statue donated by former mayor Barbara Hitzelberger-Wooten is being readied for installation.

V. ADJOURNMENT

Mayor Davis adjourned the meeting at 5:26 P.M.

Considered and approved this 17th day of September 2013:

Mayor W. Richard Davis

ATTEST:

Elizabeth Spector, City Secretary