



## UNIVERSITY PARK CITY COUNCIL AGENDA MEMO

**Meeting Date:**  
10/21/2025

**Item Type:**  
Consent Agenda

**Subject:** Reservation Request from the Highland Park ISD Preschool Associations

**Prepared By:** Kaylon Jackson, Recreation and Special Events Supervisor

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### **Background:**

Staff has received a reservation request from the Highland Park ISD Preschool Associations - Armstrong Bradfield Preschool Association (ABPA), Hyer Preschool Association (HPA), University Park Preschool Association (UPA) and Boone Preschool Association (BPA) to hold five Holiday Hayrides as a fundraiser for the elementary schools within Highland Park Independent School District (HPISD). Each family's contribution raises up to \$5,000 for each preschool association.

The hayrides will begin and end at Smith Park. In the event that remaining construction at Centennial Park has not commenced, the hayrides will take place at Centennial Park as in past years.

UPPA is working with Complete Landsculpture who have donated flatbed trailers to be utilized during the event. The flatbeds will be used to transport approximately 100 people to view the holiday lights throughout University Park. Prior to the hayride, families will spend an hour at Smith Park to enjoy box dinners and hot chocolate.

### **DATES & TIMES:**

|                                      |                         |
|--------------------------------------|-------------------------|
| Thursday, December 4 <sup>th</sup>   | HPA from 5:00 – 7:00pm  |
| Monday, December 8 <sup>th</sup>     | UPPA from 5:00 – 7:00pm |
| Tuesday, December 9 <sup>th</sup>    | ABPA from 5:00 – 7:00pm |
| Wednesday, December 10 <sup>th</sup> | BPA from 5:00 – 7:00pm  |
| Thursday, December 11 <sup>th</sup>  | ABPA from 5:00 – 7:00pm |

**Fiscal Impact:**

- ☒ Not Applicable
- ☐ Budget Amendment Required
- ☐ Proposed Revenue
- ☐ Proposed Expenditure
- Funding Source:

**Master Plan Goal:**

Please check the associated Theme and provide the corresponding action item number.



|                                     | Theme                     | Action Item(s) |
|-------------------------------------|---------------------------|----------------|
| <input checked="" type="checkbox"/> | Affirming Sense of Place  | 2.4            |
| <input type="checkbox"/>            | Assuring Connectivity     |                |
| <input type="checkbox"/>            | Innovative Governance     |                |
| <input type="checkbox"/>            | Technological Integration |                |
| <input type="checkbox"/>            | Preparing for the Future  |                |
| <input type="checkbox"/>            | Not Applicable            |                |

**Recommendation:**

Staff will take direction from City Council on how to proceed with the reservation request.

**Committee Review (optional):****Attachments:**

Preschool Holiday Hayride 2025