



UNIVERSITY PARK CITY COUNCIL AGENDA MEMO

Meeting Date:
10/3/2023

Item Type:
Consent Agenda

Subject: Consider Rejecting all Proposals – RFP 2023-09 Improvements to Elena's Children's Park

Prepared By: Elizabeth Anderson, Purchasing Manager

Background:

The Parks and Recreation Department has been working on a plan for improvements to Elena's Children's Park. Desired upgrades include new landscape and hardscape, cedar arbors, and the integration of a fountain that was donated by a resident. Staff's goal was to have the work completed prior to the annual holiday tree lighting event in the park.

Staff posted RFP # 2023-09 for these upgrades in August. Five (5) firms attended the pre-proposal meeting and two (2) of those firms submitted proposals. Unfortunately, both offers were more than 30% higher than the available budget.

Staff is requesting that Council reject all proposals for this RFP. Staff would then revisit the project scope, budget and schedule and come up with a plan to have some improvements in place for the 2024 tree lighting.

Fiscal Impact:

- ☒ Not Applicable
- ☐ Budget Amendment Required
- ☐ Proposed Revenue
- ☐ Proposed Expenditure

Funding Source:

Master Plan Goal:

Please check the associated Theme and provide the corresponding action item number.



	Theme	Action Item(s)
<input type="checkbox"/>	Affirming Sense of Place	
<input type="checkbox"/>	Assuring Connectivity	

<input type="checkbox"/>	Innovative Governance	
<input type="checkbox"/>	Technological Integration	
<input type="checkbox"/>	Preparing for the Future	
<input checked="" type="checkbox"/>	Not Applicable	

Recommendation:

Staff recommends that Council reject all proposals for RFP# 2023-09.

Committee Review (*optional*):

Attachments: