



City of University Park

City Hall
3800 University Blvd.
University Park, TX 75205

Meeting Agenda

City Council

Tuesday, July 1, 2025

5:00 PM

Council Chamber

EXECUTIVE SESSION

3:00 - 4:00 P.M. Pursuant to TGC§ 551.071, the City Council will meet in closed session to consult with the City Attorney regarding a license agreement at 3904 Lovers Lane. No action will be taken. Council Conference Room, 2nd Floor, City Hall.

PRE-MEETING WORK SESSION(S)

4:00 - 5:00 P.M. The City Council will meet in open work session to receive agenda item briefings from staff. No action will be taken. Council Conference Room, 2nd floor, City Hall.

TO COMMENT ON AN AGENDA ITEM

The public may address the Council on an agenda item before or during the meeting by one of the following methods:

- Complete a green "Request to Speak" form and return it to the City Secretary at the meeting. When called forward by the Mayor, before beginning their remarks, speakers are asked to go to the podium and state their name and address for the record.
- Register online to speak by completing the form at <https://uptexas.org/Calendar>, City Council Meeting for Tuesday, July 1.
- Use eComment by accessing the agenda at <https://uptexas.org/Calendar>, City Council Meeting for Tuesday, July 1.
- E-mail the City Secretary at city-secretary@uptexas.org. E-mailed comments will be accepted until 1 p.m. on July 1.

I. CALL TO ORDER

- A. INVOCATION: City Attorney Rob Dillard
- B. PLEDGE OF ALLEGIANCE: City Attorney Rob Dillard / Scouts
- C. INTRODUCTION OF COUNCIL: Mayor Tommy Stewart
- D. INTRODUCTION OF STAFF: City Manager Robbie Corder

II. AWARDS AND RECOGNITION

[25-145](#) SMU presentation to the City Council

[25-146](#)

Proclamation - Parks and Recreation Month - July 2025

Attachments: [July Proclamation - Agenda Communication.docx](#)
[Proclamation - Parks and Recreation Month - July 2025.pdf](#)

III. CONSENT AGENDA

[25-149](#)

Consider an Interlocal Cooperation Agreement for Joint Provision of a DARE Officer for FY2025-2026

Attachments: [07-01-25 DARE Agenda.docx](#)
[DARE Agreement 2025-2026.docx](#)

[25-150](#)

Consider an Interlocal Cooperation Agreement for Joint Provision of a School Resource Officer for FY2025-2026

Attachments: [07-01-25 SRO ILA Agenda.docx](#)
[SRO AGREEMENT 2025-2026.docx](#)

[25-156](#)

Consider a contract with Pinnacle Petroleum for Bulk Fuel

Attachments: [Memo to Council - Fuel Contract.docx](#)
[00 - University Park - Service Agreement with Pinnacle Petroleum 07012025.pdf](#)

[25-158](#)

Consider additional funding for Integrated Innovations

Attachments: [Memo to Council - Intergrated Innovations r1.docx](#)
[Professional Services Contact - Integrated Innovations 2016.pdf](#)

[25-148](#)

Consider an ordinance to update the City holidays listed in the City Code, § 8.01.001 (b) construction activities

Attachments: [Agenda Memo - Construction Holidays.pdf](#)
[Ordinance No. 25-013 Construction Holidays.docx](#)

[25-153](#)

Consider approval of the minutes of the June 17, 2025 City Council meeting, with or without correction

Attachments: [Agenda Memo - June 17 City Council minutes.pdf](#)
[Draft Minutes - June 17, 2025 City Council Meeting.pdf](#)

IV. MAIN AGENDA

25-157

Conduct a Public Hearing on the matter of Zoning Case # PZ 25-002 - A request to create a Planned Development District for 6821 Preston Road. Current proposed use is retail, as deBoulle Diamond and Jewelry.

Attachments: [6821 Preston HEARING 070125 PBB V1.docx](#)
[University Park Zoning Application.pdf](#)
[2025-0602 - de Boulle COUNCIL Package \(email\).pdf](#)
[Summary of Responses.pdf](#)
[PZ Meeting Minutes - 06.24.25 - Draft.pdf](#)
[Ordinance - create PD for De Boulle.docx](#)

25-159

Consider an Ordinance for Zoning Case # PZ 25-002 - A request to create a Planned Development District for 6821 Preston Road. Current proposed use is retail, as deBoulle Diamond and Jewelry.

Attachments: [6821 Preston ACTION 070125 PBB V1.docx](#)
[University Park Zoning Application.pdf](#)
[2025-0602 - de Boulle COUNCIL Package \(email\).pdf](#)
[Summary of Responses.pdf](#)
[PZ Meeting Minutes - 06.24.25 - Draft.pdf](#)
[Ordinance - create PD for De Boulle.docx](#)

25-154

Conduct a Public Hearing regarding an application from Mark Webb of Artz Landscape Designs LLC, representing Property owner Mary Fleischi, requesting the amendment of Planned Development District 39 with a new detailed site plan for the installation of an inground spa and feature wall. The property is located at 4513 Normandy Avenue. Planning and Zoning case: PZ 25-005

Attachments: [PD 39 Amend Hearing PZ 25-005 PBB 070125 vF.docx](#)
[4513 Normandy - PZ Application.pdf](#)
[4513 Normandy - Plans.pdf](#)
[4513 Normandy - Existing Photos.pdf](#)
[4513 Normandy - Oncor Stamped Plan.pdf](#)
[4513 Normandy - Spa-screen Wall Structural.pdf](#)
[draft ordinance.pdf](#)
[PZ 25-005 - SOR.docx.pdf](#)

25-155

Consider an Ordinance amending Planned Development District 39 and detailed site plan to allow installation of an inground spa and feature wall. The property is located at 4513 Normandy Avenue. Planning and Zoning case: PZ 25-005

Attachments: [PD 39 Amend Action PZ 25-005 PBB 070125 vF.docx](#)

[4513 Normandy - PZ Application.pdf](#)

[4513 Normandy - Plans.pdf](#)

[4513 Normandy - Existing Photos.pdf](#)

[4513 Normandy - Oncor Stamped Plan.pdf](#)

[4513 Normandy - Spa-screen Wall Structural.pdf](#)

[draft ordinance.pdf](#)

[PZ 25-005 - SOR.docx.pdf](#)

25-152

Consider and authorize an offer of settlement of claims made by the Property Owners of 3904 Lovers Lane

Attachments: [3904 Lovers Lane Settlement Agreement 070125.docx](#)

V. PUBLIC COMMENTS

Anyone wishing to address an item not on the agenda should do so at this time. Public comments may also be submitted via eComment by accessing the City Council Meeting agenda for Tuesday, July 1 at <https://uptexas.org/Calendar> or by emailing the City Secretary at city-secretary@uptexas.org. E-mailed comments will be accepted until 1 p.m. on July 1. Please be advised that under the Texas Open Meetings Act, the Council cannot discuss or act at this meeting on a matter that is not listed on the agenda. However, in response to an inquiry, a councilmember may respond with a statement of specific factual information or a recitation of existing policy. Other questions or private comments for the City Council or staff should be directed to that individual immediately following the meeting.

VI. ADJOURNMENT

As authorized by Section 551.071(2) of the Texas Government Code, this meeting may be convened into Closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any Agenda items listed herein.

CERTIFICATE:

I, Christine Green, City Secretary, do hereby certify that a copy of this Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and on the City's website, www.uptexas.org, in compliance with Chapter 551, Texas Government Code.

DATE OF POSTING: _____

TIME OF POSTING: _____

Christine Green, City Secretary

