



UNIVERSITY PARK CITY COUNCIL AGENDA MEMO

Meeting Date:
6/2/2026

Item Type:
Work Session

Subject: Discuss Guidelines and Training for Boards, Commissions and Committees

Prepared By: Christine Green, City Secretary

Background:

The City has eighteen boards or advisory committees that provides input on City services. Residents volunteer to serve on these boards and committees and serve two-year terms.

The Mayor and City Council are preparing to appoint members of these boards and committees at an upcoming City Council meeting. In preparation for these appointments, City staff would like to seek City Council input on guidelines for these members as well as an opportunity to provide training to these residents volunteering to serve in these important roles.

Fiscal Impact:

- Not Applicable
- Budget Amendment Required
- Proposed Revenue
- Proposed Expenditure

Master Plan Goal:

Please check the associated Theme and provide the corresponding action item number.



	Theme	Action Item(s)
<input type="checkbox"/>	Affirming Sense of Place	
<input type="checkbox"/>	Assuring Connectivity	
<input checked="" type="checkbox"/>	Innovative Governance	2.0 Increase Resident Involvement in Governmental Decisions
<input type="checkbox"/>	Technological Integration	
<input type="checkbox"/>	Preparing for the Future	
<input type="checkbox"/>	Not Applicable	

Recommendation:

Staff recommends City Council discuss and provide feedback regarding potential guidelines and training for members of the City's boards, commissions and committee.

Committee Review (*optional*):

Attachments:

- Draft Guidelines for Boards, Commissions and Committee