



## UNIVERSITY PARK CITY COUNCIL AGENDA MEMO

**Meeting Date:**  
7/2/2024

**Item Type:**  
Consent Agenda

**Subject:** Consider approval of a change order for an agreement with Masterplan for professional services for a boundary adjustment request with the City of Dallas

**Prepared By:** Robbie Corder, City Manager

---

### **Background:**

In 2023, the City of University Park has submitted a request to the City of Dallas for a boundary adjustment that would incorporate Michael M. Boone Elementary and Northway Christian Church near the City's northern city limits. To assist in these efforts, the City of University Park approved a professional services agreement in the amount of \$24,650.00 with real estate services firm Masterplan in July 2023.

This boundary adjustment request was heard by the City of Dallas Quality of Life, Arts and Culture Committee on June 25, 2024. Additional discussions with the City of Dallas will occur this Summer in consideration of this boundary adjustment request. To assist with these discussions, City staff is recommending City Council approval of the attached change order which will increase the professional services agreement for a total amount of \$34,000.00. This change order is anticipated to allow for all work associated with this boundary adjustment request to be completed.

### **Fiscal Impact:**

- ☐ Not Applicable
- ☒ Budget Amendment Required
- ☐ Proposed Revenue
- ☐ Proposed Expenditure

**Master Plan Goal:**

Please check the associated Theme and provide the corresponding action item number.



	Theme	Action Item(s)
<input type="checkbox"/>	Affirming Sense of Place	
<input checked="" type="checkbox"/>	Assuring Connectivity	6.1 Programs that encourage shared facilities and resources between SMU, HPISD, City of University Park and residents
<input type="checkbox"/>	Innovative Governance	
<input type="checkbox"/>	Technological Integration	
<input type="checkbox"/>	Preparing for the Future	
<input type="checkbox"/>	Not Applicable	

**Recommendation:**

Staff recommends City Council approval of a change order for an agreement with Masterplan for professional services for the boundary adjustment request with the City of Dallas.

**Attachments:**

Change Order