UNIVERSITY PARK CITY COUNCIL
AGENDA MEMO

Meeting Date:	**Item Type:**
10/3/2023	Action Item

Subject: Approval of Payment to Granicus for Miscellaneous Software Maintenance for FY24

Prepared By: Dale Harwell, Director of Information Services

BACKGROUND:

City staff has used Granicus software to facilitate agenda preparation and the broadcast/recording of City Council and other public meetings since 2008.

Since 2012, WebQA, has provided software used for online customer relationship management (GovQA) and for logging Freedom of Information Act (FOIA) requests for the release of public records. Granicus merged with WebQA in 2021.

The combined annual maintenance cost for all products provided by Granicus is $64,181.98. This amount includes an annual increase of 5% for agenda preparation and meeting facilitation software and an 8% increase for customer relationship management and Freedom of Information Act tracking software. Pricing from Granicus is in accordance with a cooperative purchasing contract from Omnia Partners.

Fiscal Impact:

☐ Not Applicable

☐ Budget Amendment Required

☐ Proposed Revenue

☒ Proposed Expenditure

   Funding Source: Technology Services Fund

Master Plan Goal*:*
Please check the associated Theme and provide the corresponding action item number.

	Theme	Action Item(s)
☐	Affirming Sense of Place	
☐	Assuring Connectivity	
☐	Innovative Governance	
☐	Technological Integration	
☐	Preparing for the Future	
☒	Not Applicable	

Recommendation:
Staff recommends the City Council approve payment in the amount of $64,181.98 for annual maintenance to Granicus for miscellaneous software applications including Meeting Efficiency Suite, Legistar, Government Transparency Suite, eComment, GovQA Customer Relationship Management and FOIA Module.

Committee Review *(optional):*

Attachments: