



July 3, 2013

Revised September 27, 2013

Mr. Gerry Bradley
City of University Park
4420 Worcola
Dallas, TX 75206

Re: Caruth Park Drainage Channel
University Park, TX
RLG No. P13362

Dear Mr. Bradley:

We are pleased to submit the following proposal for civil engineering services on the subject project. The scope of the proposed services is as follows:

I. TOPOGRAPHIC SURVEY

Prepare a topographic survey of the site area. The survey will indicate the following:

- A. All existing visible improvements on and immediately adjacent to the area.
- B. Top and bottom elevations of all walls within the existing channel.
- C. Elevations on-site on a 25 grid or sufficient to provide 1 foot contours.
- D. Streets and alleys will be sectioned on a 25 grid to the far edge of pavement.
- E. Location of visible on-site utilities including tops and flow lines of inlets and manholes.
- F. Underground utilities will be shown in their approximate locations based on available utility maps supplied by the client or utility companies.
- G. Trees 6" in diameter and larger measured three feet from the ground will be located and identified by their common name.

LUMP SUM FEE: \$5,500.00

II. CONSTRUCTION DOCUMENTS

Prepare Construction Documents for a proposed concrete drainage channel with a stone veneer alternate. Scope of work to include:

- A. Attend design meetings with design team consultants as required.
- B. Prepare plan and profiles of the selected drainage improvements including structural details.
- C. Prepare paving plans of proposed site improvements, including paving details.
- D. Prepare grading and drainage plans per City of University Park requirements.
- E. Prepare drainage area map.

Initial 

DAVID M. GOODSON, PE
President and CEO

PETER B. LARSON, PE
Senior Vice President

STUART A. MARKUSSEN, PE, RPLS
Senior Vice President

5445 LA SIERRA SUITE 300, LB 17
DALLAS, TEXAS 75231

JOHN F. STULL, PE
Senior Director

MICHAEL G. POWELL, PE
Senior Vice President

RICHARD D. BALLOU JR., PE
Vice President

P 214 / 739-8100 F 214 / 739-6354
www.rlginc.com
Texas PE Reg. #F-493 TBPLS Reg. #100341-00

Mr. Gerry Bradley
City of University Park
July 3, 2013
Revised September 27, 2013
Page 2

- F. Assist the City of University Park in coordinating the replacement and relocation of the existing water and sanitary sewer main. Design plans will be prepared by the City of University Park.
- G. Prepare erosion control plan to comply with the City of University Park erosion control requirements.
- H. Prepare civil details and technical specifications.

LUMP SUM FEE: \$19,500.00

III. CONSTRUCTION ADMINISTRATION

- A. Make periodic visits as requested to observe progress of site work designed by us and to determine if work is in general compliance with the plans.
- B. Attend site meetings as requested during civil construction phase.
- C. Scope of work excludes City of University Park - Public Works inspections.

LUMP SUM FEE: \$1,500.00

IV. REIMBURSABLES

Reimbursable items such as reproduction, travel, deliveries, filing fees, review, and recording fees, etc., will be billed at cost plus ten percent (10%). Agency review fees shall be paid by the Owner or they will be billed separately at our cost plus ten percent (10%). Sales tax on applicable surveying services in accordance with H.B. 61 will be billed at cost.

ESTIMATED COST: \$1,500.00

V. ADDITIONAL SERVICES

The following items are not included in the scope of services identified above and will be considered additional services. Additional service work will not be performed unless written authorization for the work is received.

- A. Major changes in the scope of work.
- B. Design for Relocation of Utilities.
- C. Design of Off-Site Utilities.
- D. Roadway Improvements to Caruth Avenue.
- E. Storm Water Pollution Prevention Plans.
- F. Architectural Hardscape and Features including wall railings.
- G. Landscape and Irrigation Plans.
- H. Site Lighting Plan.
- I. Construction Staking.
- J. Flood Study, Flood Plain Reclamation and Wetlands Determination.
- K. ADA/TAS compliance review.

Statements will be submitted monthly as the work progresses and payment will be due within thirty (30) days of the statement date.

Initial  _____

Mr. Gerry Bradley
City of University Park
July 3, 2013
Revised September 27, 2013
Page 3

This proposal is subject to the attached General Conditions of Agreement for Civil Engineering and Surveying Services. Your signature below acknowledges receipt and acceptance of the General Conditions.

If this proposal is acceptable, please sign on the designated line and return one copy to this office. Verbal instructions to proceed with the work as described will signify your acceptance of this proposal, whether executed or not. Thank you for considering our firm for these services.

Respectfully submitted,



John F. Stull, P.E.
Senior Director

/ks

CITY OF UNIVERSITY PARK
ACCEPTED this the _____ day of _____, 2013.

By: _____

Title: _____

Initial  _____

November 2010

RAYMOND L. GOODSON JR., INC.
GENERAL CONDITIONS OF AGREEMENT
for
CIVIL ENGINEERING AND SURVEYING SERVICES

1. The services of a geotechnical engineer **may** be required for this project. These are services that our office does not offer. The Owner or his designated representative shall retain the services of a qualified geotechnical engineering firm to perform testing and prepare recommendations for the design of site pavement and site structures. Our office will rely upon the accuracy and completeness of the geotechnical engineer's report and recommendations. We will rely upon the Architect as the prime consultant or the Owner's designated representative as the general administrator to facilitate the distribution of the geotechnical engineer's recommendations to all parties. We will rely upon other consultants to implement those recommendations that pertain to non-civil elements (i.e. building pad preparation, foundations, landscaping, irrigation systems, utility construction, foundation drains, flexible utility connections, etc.)
2. Unless specifically addressed in the proposal, site related structures such as signs, light pole bases, retaining walls, screen walls, landscape walls, landscape structures, fountains, detention pond walls, tunnels, etc., are specifically excluded from this proposal.
3. Electronic drawing files are Instruments of Service for use solely with respect to this project. "A/A Documents B101-2007 and C401-2007" shall govern ownership, distribution and use of these Instruments of Service except that drawings in electronic format shall not be distributed to the Contractor or Sub-contractors without the written permission of Raymond L. Goodson Jr., Inc. Distribution of electronic drawing files to the Contractor or Sub-contractor shall be at our sole discretion.
4. This proposal is valid for a limited time only. Terms stated within this proposal will be valid if this proposal is signed by the client and authorization to begin work is received from the client within 90 calendar days of the date the proposal was written.
5. Schedules stated within this proposal are recognized as being approximate in nature. They are intended to define a reasonable time table for execution of work.
6. We reserve the right to renegotiate the terms of this proposal (fee, schedule, etc.) should delays exceeding twelve (12) months or accelerations in schedule be required by the Owner or Client, or for reasons that are beyond our control.
7. Unless noted otherwise, the schedule and fee stated within this proposal are based on the standard practice of producing and issuing construction documents for the entire project simultaneously with the Architect and other consultants. We reserve the right to renegotiate the terms of this proposal (fee, schedule, etc.) for multi-phased projects, fast-track construction, accelerated schedules, or schedules requiring the early production and release of construction documents (prior to the issue of the Architectural and remaining consultant documents).
8. Estimates of probable construction costs prepared by Raymond L. Goodson Jr., Inc., represent our best judgment as design professionals. It is recognized by the client that Raymond L. Goodson Jr., Inc., has no control over the cost of labor, materials or equipment, or over the contractor's methods of determining bid prices, or over competitive bidding or market conditions. Raymond L. Goodson Jr., Inc., cannot and does not guarantee that bids will not vary from any estimate of probable construction costs.

Initial  _____

9. The Client, whether Owner of the property or not, shall provide right of access to the subject property as required for Raymond L. Goodson, Jr., Inc. to perform the services defined in this proposal.
10. **THE CLIENT AGREES TO LIMIT THE LIABILITY OF RAYMOND L. GOODSON JR., INC., TO THE CLIENT AND OWNER AND TO ALL CONSTRUCTION CONTRACTORS AND SUBCONTRACTORS ON THE PROJECT ARISING FROM THE ACTS, ERRORS OR OMISSIONS OF RAYMOND L. GOODSON JR., INC., SUCH THAT THE TOTAL AGGREGATE LIABILITY OF RAYMOND L. GOODSON JR., INC., TO ALL THOSE NAMED SHALL NOT EXCEED TWO POINT FIVE (2.5) TIMES THE FEE, OR \$25,000.00, WHICHEVER IS GREATER.**
11. **INDEPENDENT CONTRACTOR:** The Client and the Engineer understand, acknowledge, and agree that the Engineer, notwithstanding any other provision of this Agreement to the contrary, shall be acting as an independent contractor at all times during the performance of this Agreement and no provision or obligation expressed or implied in this Agreement shall create an employment, agency, or fiduciary relationship.
12. Raymond L. Goodson Jr., Inc., shall visit the site at intervals appropriate to the stage of construction, or as otherwise agreed to in writing by contract in order to observe the progress and quality of the work completed by the contractor. Such visits and observations are not intended to be an exhaustive check or a detailed inspection of the contractor's work, but rather are to allow Raymond L. Goodson, Jr., Inc., as an experienced professional, to become generally familiar with the work in progress and to determine, in general, if the work is proceeding in accordance with the contract documents.
13. Raymond L. Goodson Jr., Inc. shall not have control over or charge of and shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with Work, since these are the Contractors' responsibility under the Contracts for Construction. Raymond L. Goodson Jr., Inc., shall not be responsible for the Contractors' schedules or failure to carry out the Work in accordance with the Contract Documents. Raymond L. Goodson Jr., Inc., shall not be responsible for the performance by the Contractor of the services required by the Contractor's agreement with the Owner. Raymond L. Goodson Jr., Inc., shall not have control over or charge of acts or omissions of the Contractors, Subcontractors, or their agents or employees, or of any other persons performing services or portions of the work.
14. According to Section 29 of the Professional Land Surveying Practices Act, complaints about surveying services may be forwarded to:

The Texas Board of Land Surveying
Building A, Suite 156
12100 Park 35 Circle
Austin, Texas 78753

August 2013

PROFESSIONAL FEES
CIVIL – SURVEY – STRUCTURAL- FORENSICS – IPD

ENGINEERING SERVICES

RATE PER HOUR

PRINCIPAL	\$210.00
SENIOR ASSOCIATE	180.00
ASSOCIATE	140.00
SENIOR PROJECT MANAGER	120.00
PROJECT MANAGER	100.00
SENIOR STRUCTURAL DESIGNER	110.00
SENIOR PROJECT ENGINEER	95.00
PROJECT ENGINEER	90.00
DESIGN ENGINEER II	80.00
DESIGN ENGINEER I	75.00
SENIOR PROJECT TECHNICIAN	85.00
PROJECT TECHNICIAN	75.00
TECHNICIAN III	65.00
TECHNICIAN II	60.00
DIRECTOR OF FORENSICS	150.00
SURVEY DEPARTMENT MANAGER	140.00
SURVEY PROJECT MANAGER	100.00
SURVEY CREW (3 MAN)	160.00
(2 MAN)	125.00
(1 MAN)	75.00
ADMINISTRATIVE/CLERICAL	55.00

REIMBURSABLE ITEMS

Reproduction	Cost + 10%
Filing Fees	Cost + 10%
Outside Consulting Fees	Cost + 10%
Mileage	IRS Allowable
Miscellaneous Charges (delivery services, etc.)	Cost + 10%
Stakes	Each 0.20

Initial  _____