



Meeting Minutes
City Council

Tuesday, May 19, 2026

5:00 PM

Council Chamber

PRE-MEETING WORK SESSION(S)

4:00 - 4:15 P.M. The City Council met in open work session to receive agenda item briefings from staff. No action was taken. Council Conference Room, 2nd floor, City Hall.

[26-103](#) Discuss appointment of a Public Improvement District (PID) Advisory Board for the Snider Plaza Public Improvement District

4:15 - 5:00 P.M. The City Council met in open work session to receive agenda item briefings from staff. No action was taken. Council Conference Room, 2nd floor, City Hall.

I. CALL TO ORDER

Rollcall

Present: 4 - Councilmember Alex Bell, Councilmember Melissa Rieman, Mayor Pro Tem Phillip Philbin and Mayor Randy Biddle

Absent: 1 - Councilmember Darrell Lane

- A. INVOCATION: Director of Information Services Andy Atencio
- B. PLEDGE OF ALLEGIANCE: Director of Information Services Andy Atencio / Scouts
- C. INTRODUCTION OF COUNCIL: Mayor Randy Biddle
- D. INTRODUCTION OF STAFF: City Manager Robbie Corder

Staff in attendance included City Attorney Rob Dillard, Director of Information Services Andy Atencio, City Secretary Christine Green, Community Information Officer Paige Ruedy, Special Projects Coordinator Amanda Hartwick, Director of Public Works Keegan Littrell, Library Director Jackie Lott, Marketing & Multimedia Coordinator Abby Mancini, Children's Librarian Zoe Williams, Assistant Chief of Police Travis Vavra, Director of Human Resources Talia Gregory, Fire Chief Randy Howell, and Assistant City Manager Shanna Sims-Bradish.

II. AWARDS AND RECOGNITION

[26-104](#)

Proclamation - Public Works Week, May 17-23, 2026

Mayor Biddle read a proclamation declaring May 17-23, 2026 as Public Works Week in the City of University Park.

[26-109](#)

Report from Youth Advisory Commission 2025-26 Activities

Youth Advisory Commission (YAC) Officers Miranda McParlin, Campbell Ragan and Alexandra Handler gave a presentation to the Council about their activities during the 2025-26 YAC year.

III. PUBLIC COMMENTS

Mayor Biddle said that would recognize speakers for public comments at this time.

Mayor Biddle recognized Sarah Oliai, President of the Rotary Club of Park Cities, who gave a presentation about plans for the July 4th Parade and explained the role of the organization in the community.

Mayor Biddle recognized Walt Humann, UP resident, who said that he is grateful to those residents who voted to stay in DART. He urged unity following the May 2 DART membership election, and had recommendations on how best to move forward and improve public transportation regionally.

IV. CONSENT AGENDA

[26-100](#)

Consider approval of the minutes of the May 5, 2026 and May 13, 2026 City Council meetings, with or without correction

The minutes were approved.

Approval of the Consent Agenda

A motion was made by Mayor Pro Tem Philbin, seconded by Councilmember Rieman, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 4 - Councilmember Bell, Councilmember Rieman, Mayor Pro Tem Philbin, and Mayor Biddle

Absent: 1 - Councilmember Lane

V. MAIN AGENDA

26-101

Conduct a public hearing for the creation of the Snider Plaza Public Improvement District

Special Projects Coordinator Amanda Hartwick spoke about the process of creating a Public Improvement District (PID).

She recapped the timeline of the Snider Plaza PID and said that the PID is established for a 10-year term. She said that the primary objective of the Snider Plaza PID is to fund employee parking through a modest annual assessment (\$0.15/\$100 valuation) to the properties within the PID. She showed the boundary of the proposed PID and said that the City has received enough petition signatures from property owners to meet the statutory thresholds of more than 50% support in land area and more than 50% support in appraised value. She said that the next step to create of the PID is to conduct a public hearing.

Mayor Biddle opened the public hearing. There were no speakers, so Mayor Biddle closed the public hearing.

Councilmember Philbin stated that creating the PID does not obligate the City to continue to subsidize employee parking.

26-102

Consider approval of an ordinance creating the Snider Plaza Public Improvement District

A motion was made by Mayor Pro Tem Phillip Philbin, seconded by Councilmember Alex Bell, to adopt this ordinance. The motion carried by the following vote:

Aye: 4 - Councilmember Bell, Councilmember Rieman, Mayor Pro Tem Philbin, and Mayor Biddle

Absent: 1 - Councilmember Lane

Enactment No: ORD No. 26-023

[26-105](#)

Conduct a public hearing amending Planned Development District 17, Scotland Yard Baseball Field, to make modifications to the current layout and add new structures. The property address is 7015 Westchester. PZ 26-005

Director of Public Works Keegan Littrell gave a presentation. He said that HPISD wants to amend the detailed site plan for PD-17 Scotland Yard Baseball Field to make modifications to the current layout and add new features. He said that one of the goals is to reduce the number of foul balls that get out of the field by installing a higher fence. He said that there's a large list of proposed improvements that the school district would like to implement over several years as funding becomes available. He said that the school district would like the Council to approve these proposed amendments today for installation in the future.

Mayor Pro Tem Philbin said that HPISD's original application referred to signs on the fences facing out towards homes. Keegan said that these signs are not on this list of proposed amendments. Councilmember Rieman asked which of the proposed amendments will be implemented this summer. Keegan said that the renovations scheduled for implementation this summer include adjustments to the dimensions of the playing surface, replacement of artificial turf, replacement of the netting along the first and third base lines to extend from 50' to 60' above the playing surface, altering the landscaping requirements along Douglas Avenue and removing the landscape requirements along Lovers Lane. Councilmember Rieman got clarification that the landscaping in these areas has already been removed, and HPISD is asking to replace the landscaping with something different.

Mayor Biddle opened the public hearing. Jacob Donnell with HPISD thanked the Council for considering the PD amendments as presented. He said that on Douglas Avenue, there will be a cleaner look, and along Lovers Lane, the landscaping will better accommodate the narrow sidewalk and parking situation there.

There were no other speakers, so Mayor Biddle closed the public hearing.

[26-106](#)

Consider approval of an ordinance amending Planned Development District 17 "PD-17"

A motion was made by Councilmember Melissa Rieman, seconded by Mayor Pro Tem Phillip Philbin, to adopt this ordinance amending PD-17 with the conditions that: 1. requirement of having yaupon hollies along Douglas Avenue instead of red tip photinia; and 2. having evergreen landscaping (ivy or other green planting) along Lovers Lane. The motion carried by the following vote:

Aye: 4 - Councilmember Bell, Councilmember Rieman, Mayor Pro Tem Philbin, and Mayor Biddle

Absent: 1 - Councilmember Lane

Enactment No: ORD No. 26-024

[26-107](#)

Conduct a public hearing regarding amendment of Southern Methodist University's Special Sign District for the land parcel at 6110 Hillcrest Avenue

Director of Public Works Keegan Littrell said that SMU has requested to amend the existing Special Sign District to install a monument sign at the Meadows School of Arts. This is the only school on campus without a monument sign. He showed a map of where the sign will be located, facing Hillcrest, and he showed a rendering of the sign.

Mayor Biddle opened the public hearing. Mr. Bill Wade, Assistant Vice President of Project Management at SMU, said that the university is requesting the addition of this sign to bring the building into parity with the rest of the campus. There were no other speakers, so Mayor Biddle closed the public hearing.

[26-108](#)

Consider an ordinance amendment of Southern Methodist University's Special Sign District for the land parcel at 6110 Hillcrest Avenue

A motion was made by Councilmember Rieman, seconded by Councilmember Bell, that this ordinance be adopted. The motion carried by the following vote:

Aye: 4 - Councilmember Bell, Councilmember Rieman, Mayor Pro Tem Philbin, and Mayor Biddle

Absent: 1 - Councilmember Lane

Enactment No: ORD No. 26-025

VI. ADJOURNMENT

As there was no further business, Mayor Biddle adjourned the meeting.

Considered and approved this 2nd day of June, 2026:

Charles R. Biddle, Mayor

ATTEST:

Christine Green, City Secretary