



## **AGENDA MEMO**

### 7/16/2013 Agenda

**TO:** Honorable Mayor and City Council

**FROM:** Liz Spector, City Secretary

**SUBJECT:** August and September 2013 Council Meeting Schedule

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#### **BACKGROUND:**

As there are no items scheduled for August 6 and a quorum of the Council will be unavailable on August 20, the Council should consider cancellation of those two regularly scheduled meetings.

Director of Finance Kent Austin will file the proposed budget with the City Secretary's Office, post the document on the City's website, and deliver copies of same to the Council on August 6. A Special City Council Meeting should be scheduled to allow a Public Hearing on the proposed FY14 budget and tax rate and an additional special meeting should be called for September 10 for possible adoption of same.

The proposed August and September meeting schedule is as follows:

August 6	CANCEL
August 20	CANCEL
August 27	Special Meeting - Public Hearing on proposed budget/tax rate
Sept. 3	Regular Meeting - Public Hearing on proposed budget/tax rate
Sept. 10	Special Meeting - Public Hearing and consideration of proposed budget and tax rate
Sept. 17	Regular Meeting

#### **RECOMMENDATION:**

Staff recommends the Council cancel the August 6 and August 20 City Council Meetings and call meetings for August 27 and September 10 as outlined above.