



UNIVERSITY PARK CITY COUNCIL AGENDA MEMO

Meeting Date:
7/2/2024

Item Type:
Consent Agenda

Subject: Consider Prequalification of Engineering Other Professional Service Firms under RFQ 2024-05

Prepared By: Elizabeth Anderson, Purchasing Manager

Background:

Chapter 2254 of the Texas Government Code prohibits the City from using a “competitive bidding” method when selecting a professional engineer, land surveyor, or landscape architect. Instead, the City must first select a firm based on “*the basis of demonstrated competence and qualifications to perform the services*”. Only then can we discuss pricing for services. The goal of RFQ# 2024-05 was to pre-qualify a pool of professional engineers, surveyors, construction administrators and landscape architects for work that the City is contemplating over the next two (2) years.

Staff posted a Request for Qualifications (“RFQ”) in April and received 31 responses. A committee consisting of Engineering, Public Works, and Parks staff evaluated and scored each response based on factors that included experience, qualifications, available resources, and references. The Engineering Division is recommending that the following firms be pre-qualified to work in University Park over the next two (2) years:

Land Survey

RLG
Schaumburg & Polk
Teague Nall & Perkins

Geotechnical Engineering

Alliance Geotechnical
Geotex Engineering
Raba Kistner
Terracon
UES Professional Solutions

General Civil Engineering Design

Birkhoff, Hendricks & Carter
Halff & Associates
Kimley Horn
LJA Engineering
Lockwood, Andrews & Newnam

General Civil Engineering Design – cont.

RLG

Teague Nall & Perkins

Walter P. Moore & Associates

Traffic Engineering

Halff & Associates

Kimley Horn

LJA Engineering

Construction Administration

Halff & Associates

Lockwood, Andrews & Newnam

Raba Kistner

Landscape Architecture

Dunaway & Associates

Halff & Associates

Mesa

Prequalification does not obligate the City to spend any funds. It merely expedites the process when the City needs to hire a professional in one of these trades.

Fiscal Impact:

☒ Not Applicable

☐ Budget Amendment Required

☐ Proposed Revenue

☐ Proposed Expenditure

Funding Source: FY24 approved budget

Master Plan Goal:

Please check the associated Theme and provide the corresponding action item number.



	Theme	Action Item(s)
<input type="checkbox"/>	Affirming Sense of Place	
<input type="checkbox"/>	Assuring Connectivity	
<input type="checkbox"/>	Innovative Governance	
<input type="checkbox"/>	Technological Integration	
<input type="checkbox"/>	Preparing for the Future	
<input checked="" type="checkbox"/>	Not Applicable	

Recommendation:

Staff recommends that Council approve these firms for prequalification as listed.

Committee Review (*optional*):

Attachments: