



UNIVERSITY PARK CITY COUNCIL AGENDA MEMO

Meeting Date:
11/7/2023

Item Type:
Action Item

Subject: Approval of a contract for Mile-Per-Year On-call survey services

Prepared By: Katie Barron, PE, ENV SP, City Engineer

Background:

City Staff is providing engineering design for the on-call Mile Per Year (MPY) contract, being performed by SYB Construction. These design efforts rely on land surveying services for a basis of design. The City does not employ a Registered Professional Land Surveyor (RPLS), requiring the use of outside consulting firms for this expertise.

Lim & Associates has been providing these on-call surveying services for the MPY project through the last year. The funds authorized in that contract are almost exhausted, and a new contract is needed for this fiscal year to continue the construction work for the MPY Capital Project.

Staff would like to continue using Lim & Associates for this work, and requested a new proposal from them for surveying services for the MPY project on an on-call basis. The proposal is provided with this memo along with a contract for surveying services.

The proposed agreement outlines the basic services to be provided and hourly rates for general surveying and engineering services, for a not-to-exceed amount of \$75,000. This will allow Staff to assign work authorizations as needed for upcoming MPY assignments.

Fiscal Impact:

- ☐ Not Applicable
- ☐ Budget Amendment Required
- ☐ Proposed Revenue
- ☒ Proposed Expenditure

Funding Source: MPY Capital Improvements Budget

Master Plan Goal:

Please check the associated Theme and provide the corresponding action item number.



	Theme	Action Item(s)
<input type="checkbox"/>	Affirming Sense of Place	
<input checked="" type="checkbox"/>	Assuring Connectivity	5.1
<input type="checkbox"/>	Innovative Governance	
<input type="checkbox"/>	Technological Integration	
<input type="checkbox"/>	Preparing for the Future	
<input type="checkbox"/>	Not Applicable	

Recommendation:

Staff recommends City Council approval of the contract with Lim & Associates for on-call surveying services for the Mile Per Year project for \$75,000.

Committee Review (optional):**Attachments:**

2023-1027-Lim-Associates-City-University-Park-Proposal-On-Call-Services