



UNIVERSITY PARK CITY COUNCIL AGENDA MEMO

Meeting Date:
9/19/2023

Item Type:
Consent Agenda

Subject: Reservation Request from the University Park Preschool Associations

Prepared By: Kaylon Jackson, Special Events and Reservations Coordinator

Background:

Staff has received a reservation request from the University Park Preschool Associations - Armstrong Bradfield Preschool Association (ABPA), Hyer Preschool Association (HPA), University Park Preschool Association (UPA) and Boone Preschool Association (BPA) to hold five Holiday Hayrides as a fundraiser for the elementary schools within Highland Park Independent School District (HPISD). Each family's contribution raises up to \$5,000 for each preschool association.

The hayrides will begin and end at Goar Park. UPPA is working with Complete Landscaping who have donated 4 flatbed trailers and one party bus to be utilized during the event. The flatbeds will be used to transport approximately 120 people to view the holiday lights throughout University Park. Prior to the hayride, families will spend an hour at Goar Park enjoying cookies and hot chocolate.

DATES & TIMES:

Monday, December 4 th	Armstrong (ABPA) from 5:30 – 7pm
Tuesday, December 5 th	University Park (UPPA) from 5:30 – 7pm
Wednesday, December 6 th	Bradfield (ABPA) from 5:30 – 7pm
Thursday, December 7 th	Hyer (HPA) from 5:30 – 7pm
Monday, December 11 th	Boone (BPA) from 5:30 – 7pm

Fiscal Impact:

- ☒ Not Applicable
- ☐ Budget Amendment Required
- ☐ Proposed Revenue
- ☐ Proposed Expenditure
- Funding Source:

Master Plan Goal:

Please check the associated Theme and provide the corresponding action item number.



	Theme	Action Item(s)
<input checked="" type="checkbox"/>	Affirming Sense of Place	2.4
<input type="checkbox"/>	Assuring Connectivity	
<input type="checkbox"/>	Innovative Governance	
<input type="checkbox"/>	Technological Integration	
<input type="checkbox"/>	Preparing for the Future	
<input type="checkbox"/>	Not Applicable	

Recommendation:

Staff will take direction from City Council on how to proceed with the reservation request.

Committee Review (optional):**Attachments:**

Holiday Hayrides Request Letter
Holiday Hayrides Route