



August 28, 2013

Chief Gary Adams  
University Park Police Department  
3800 University Blvd  
University Park, TX 75205

Dear Chief Adams:

This letter is to serve as notification that the Susan G. Komen 3-Day™ will be passing through your jurisdiction.

The Susan G. Komen 3-Day is an incredibly special event. Thousands of women and men will unite for three days, November 1 – 3, 2013, and walk 60 miles in a bold display of courage and commitment. It's a weekend of hope, as we honor lives lost, celebrate survivors, promote breast cancer research, and help bring breast cancer care to those who so desperately need it. 100% of the net proceeds from the 3-Day® benefit Susan G. Komen™ and fund innovative global breast cancer research and local community programs supporting education, screening and treatment. In its 30 years, Komen has funded more breast cancer research than any other non-profit organization while providing screenings, treatment assistance and social and financial support to women and families facing the disease. But, there is still much more work to be done. Breast cancer continues to be the leading cancer in women, with 1.6 million women expected to diagnosed globally this year alone. The 3-Day helps drive leading-edge treatments that are saving lives, and a community that supports women and men facing the disease.

On Sunday, November 3 approximately 1500 women and men will pass through your jurisdiction between 7:30 am – 10:30 am. I have enclosed a portion of our route map to detail the areas where participants will be walking. At no time will we block or direct traffic in any manner, nor will we require any street closures. Participants walk only on sidewalks, shoulders and in bike lanes.

Safety is the number one priority of the 3-Day. All of our walkers, volunteer crew members and paid staff watch a mandatory safety video before the event begins. Participants are required to follow all safety rules and regulations of the event.

Enclosed is our Event Notification Form for your signature. We carry this with us at all times during the 3-Day. In the unlikely event of an emergency during our time within your jurisdiction, we will contact you, or your chosen emissary, immediately.

Thank you for your support,

Joy Busch  
Event Production Manager  
Phone: 214-699-9028  
Fax: 888.453.1731  
Email: [jbusch@event-360.com](mailto:jbusch@event-360.com)



## NOTIFICATION / APPROVAL OF EVENT

Our jurisdiction has been notified, in writing, that the Susan G. Komen 3-Day™ event will be taking place November 1-3, 2013. We are aware that approximately 1500 walkers will be participating in the event and will be passing through our area on November 3 from approximately 7:30am – 10:30am.

Name & Title: \_\_\_\_\_

Department: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_

### CONTACT NAME & NUMBER (ON-DUTY INDIVIDUAL TO BE CONTACTED DURING THE ACTUAL EVENT)

Name: \_\_\_\_\_

Mobile: \_\_\_\_\_

Office: \_\_\_\_\_ (24 Hour Contact Number)

Home: \_\_\_\_\_ (24 Hour Contact Number)

PLEASE SIGN AND RETURN VIA MAIL OR FAX TO:

Joy Busch  
2835 Keller Springs Rd #203  
Carrollton, TX 75006  
Phone: 214-699-9028  
Fax: 888.453.1731