



UNIVERSITY PARK CITY COUNCIL AGENDA MEMO

Meeting Date:
11/5/2024

Item Type:
Consent Agenda

Subject: Approval of a contract for Mile-Per-Year On-call survey services

Prepared By: Katie Barron, PE, ENV SP, Director of Engineering

Background:

City Staff is providing engineering design for the on-call Mile Per Year (MPY) contract, being performed by SYB Construction. These design efforts rely on land surveying services for a basis of design. The City does not employ a Registered Professional Land Surveyor (RPLS), requiring the use of outside consulting firms for this expertise.

Staff reached out to consulting firm RLG to provide survey services for this next year for the MPY project. RLG has performed survey services for the City in the past, and recently completed the update to our City survey monument system. They are also on the recently approved list of pre-qualified engineering and surveying firms.

The attached proposed agreement outlines the basic services to be provided and hourly rates for general surveying and engineering services, for a not-to-exceed amount of \$70,000. This will allow Staff to assign work authorizations as needed for upcoming MPY assignments.

Fiscal Impact:

- Not Applicable
- Budget Amendment Required
- Proposed Revenue
- Proposed Expenditure

Funding Source: MPY Capital Improvements Budget

Master Plan Goal:

Please check the associated Theme and provide the corresponding action item number.



| | Theme | Action Item(s) |
|-------------------------------------|---------------------------|-----------------------|
| <input type="checkbox"/> | Affirming Sense of Place | |
| <input checked="" type="checkbox"/> | Assuring Connectivity | 5.1 |
| <input type="checkbox"/> | Innovative Governance | |
| <input type="checkbox"/> | Technological Integration | |
| <input type="checkbox"/> | Preparing for the Future | |
| <input type="checkbox"/> | Not Applicable | |

Recommendation:

Staff recommends City Council approval of the contract with RLG for on-call surveying services for the Mile Per Year project for \$70,000.

Committee Review (optional):

Attachments:

P2411.099 University Park Alley Topographic Survey Services