



AGENDA MEMO

7/16/2013 Agenda

TO: Honorable Mayor and City Council

FROM: Robbie Corder, Director of Community Development

SUBJECT: Consider and Act: Ordinance amending Article 3 of the Code of Ordinances regarding sidewalk and ROW improvements for building permits in excess of \$10,000 in valuation

BACKGROUND:

Chapter 3 of the University Park Code of Ordinances requires property owners to repair damaged sections of sidewalk and remove any encroachments within the rights-of-way (ROW) when a building permit valued in excess of \$10,000 is issued. The ordinance does not identify the types of permits where these sections are applied; therefore, staff has applied these requirements for sidewalk improvements and ROW encroachments to every permit valued in excess of \$10,000.

Staff discussed this item with the City Council on February 5, 2013, and the item was referred to the Public Works Advisory Committee (PWAC). Staff presented various options to PWAC on May 20, 2013. PWAC made the following two recommendations:

1. Remove the requirement for sidewalk and ROW improvements associated with building permits in excess of \$10,000 for permits that are categorized as “repairs” or “replacements.” Maintain requirements for new construction, remodels, additions, concrete, and fences.
2. Remove the language pertaining to appeals in the section that applies to sidewalk improvements. Match the code language between the ROW encroachments with the sidewalk improvements for better consistency throughout the code.

Staff presented PWAC’s recommendation to the City Council on June 4, and was directed to draft an ordinance for future City Council consideration.

RECOMMENDATION:

Staff recommends approval of the proposed ordinance.