

Friday, May 30th, 2025

Dear honorable University Park City Council members,

Today I am writing to request approval for the reservation of the park and street areas needed for the annual Fall Carnival at The Weekday School at UPUMC. Here are the details for which the event is to be held.

Saturday, October 18th, 2025

3:00 PM – 5:00 PM

At Smith Park

With street closures on Caruth Blvd (between Preston Rd and Pickwick Ln)

We are expecting around 450 guests, including many families with young toddlers and students at The Weekday School and many neighbors. The activities will include games like a petting zoo, bounce house, face painting, photo instant keepsakes, the DJ hosted Cake Walk. We are expecting participation from the UP Public Library, UP Fire Department, and the UP United Methodist Church. Ultimately we look forward to hosting an event that supports families and community, centers around the young learners, and raises money for the instrumental preschool at The Weekday School.

Please see the attached letter of support for our esteemed director at the Weekday School at UPUMC, Libby Nicodemus.

Thank you for your consideration.

Sincerely,

Kaitlin Ebner

Carnival Committee Chair | The Weekday School at UPUMC Parents' Association

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