



UNIVERSITY PARK CITY COUNCIL AGENDA MEMO

Meeting Date:
1/6/2026

Item Type:
Consent Agenda

Subject: Approval of Final Payment to SRH Landscapes LLC for the Snider Plaza Large Street Trees Contract

Prepared By: Katie Barron, PE, ENV SP, Director of Engineering

Background:

At the June 17, 2025 City Council meeting, Council approved a contract with SRH Landscapes in the amount of \$227,411.70 for the installation of Large Street Trees for the Snider Plaza Surface Improvements Phase 1 Project. This contract is substantially complete and an affidavit of final payment and release was submitted by the contractor on December 19, 2025.

All invoices have been received and paid, and the final payment and retainage release in the amount of \$11,365.46 is now requested by the vendor. Upon issuance of final payment, the total amount paid to SRH Landscapes for this contract will be \$227,411.70.

Fiscal Impact:

- ☐ Not Applicable
- ☐ Budget Amendment Required
- ☐ Proposed Revenue
- ☒ Proposed Expenditure

Funding Source: CIP Budget

Master Plan Goal:

Please check the associated Theme and provide the corresponding action item number.



	Theme	Action Item(s)
<input checked="" type="checkbox"/>	Affirming Sense of Place	3.1
<input checked="" type="checkbox"/>	Assuring Connectivity	2.1, 3.2, 4.1
<input type="checkbox"/>	Innovative Governance	
<input type="checkbox"/>	Technological Integration	
<input type="checkbox"/>	Preparing for the Future	
<input type="checkbox"/>	Not Applicable	

Recommendation:

Staff recommends City Council approve the final payment to SRH Landscapes in the amount of \$11,365.46 for the installation of Large Street Trees for the Snider Plaza Surface Improvements Phase 1 Project.

Attachments:

- Affidavit of Final Payment