



UNIVERSITY PARK CITY COUNCIL AGENDA MEMO

Meeting Date:
10/21/2025

Item Type:
Work Session

Subject: Receive City Council Feedback on Draft Tree Policy Recommendations

Prepared By: Shanna Sims-Bradish, Assistant City Manager

Background:

The Centennial Master Plan has several action items that are related to trees including an action item “to establish a tree ordinance to protect mature, healthy tree” and “maintain maintenance of water and sewer system through continuing existing programs.”

At the February 4, 2025 City Council meeting, City staff provided an update on the tree inventory and tree policies and recommended review by several advisory committees on recommendations for tree policies. The Public Works Advisory Committee, Zoning and Development Advisory Committee and Parks Advisory Committees met in March and April 2025 and provided feedback on these proposed policies. In addition, a meeting was held on April 22, 2025 with the chairs of each of these committees to review the committee feedback and develop refined recommendations. An update on the meeting with the chairs of the advisory committees was provided to the City Council in the April 25, 2025 “Friday Report” as well as during the April 29, 2025 City Council Retreat.

City staff provided information regarding tree policy recommendations at the May 20, 2025 City Council meeting. At this meeting, the City Council indicated they needed additional time to consider these recommendations. A subcommittee of the Parks Advisory Committee met on September 11, 2025 to review these recommendations and provided additional feedback. This feedback was reviewed by the Parks Advisory Committee at their September 25, 2025 meeting.

City staff would like to present this information regarding proposed revisions to the City’s tree policies for City Council feedback during the October 21st City Council meeting.

Fiscal Impact:

- ☒ Not Applicable
- ☐ Budget Amendment Required
- ☐ Proposed Revenue
- ☐ Proposed Expenditure

Master Plan Goal:

Please check the associated Theme and provide the corresponding action item number.



	Theme	Action Item(s)
☒	Affirming Sense of Place	1.4 Establish a tree ordinance to protect mature, healthy trees
☐	Assuring Connectivity	
☐	Innovative Governance	
☐	Technological Integration	
☐	Preparing for the Future	
☐	Not Applicable	

Recommendation:

Staff recommends City Council provide feedback regarding recommended changes to the City's tree policies.

Attachments:

Draft Ordinance: Article 1.10 – Trees, Shrubs, Weeds and Grass in Public Places – Article 3.08 – Tree Preservation