



UNIVERSITY PARK CITY COUNCIL AGENDA MEMO

Meeting Date:
10/21/2025

Item Type:
Action Item

Subject: Consider an Ordinance amending Planned Development District 31 with a detailed site plan for the addition of restrooms at City Hall. The property is located at 3800 University Boulevard. Planning and Zoning case: PZ 25-004

Prepared By: Jessica Rees, AICP, City Planner; Keegan Littrell, Director of Public Works

Background:

In celebration of University Parks 100th birthday, a comprehensive renovation plan for Centennial Park was approved in 2024. The project was broken down into three phases. Phase 3 of the project includes the addition of public restrooms to be attached to the existing City Hall building. The City Hall building is zoned Planned Development 31 therefore this new restroom addition requires a public hearing and ordinance approval. Renderings of the proposed restroom are attached to this report.

Fiscal Impact:

- ☒ Not Applicable
- ☐ Budget Amendment Required
- ☐ Proposed Revenue
- ☐ Proposed Expenditure

Funding Source:

Master Plan Goal:

Please check the associated Theme and provide the corresponding action item number.



	Theme	Action Item(s)
☐	Affirming Sense of Place	
☐	Assuring Connectivity	
☐	Innovative Governance	
☐	Technological Integration	
☐	Preparing for the Future	
☒	Not Applicable	

Recommendation:

Staff recommends that City Council consider approval of an ordinance amending Planned Development Number 31 with Detailed Site Plan for the addition of restrooms at City Hall located at 3800 University Boulevard. Public Hearing regarding this item is on this same agenda

Committee Review (*optional*): The Planning and Zoning Commission conducted a Public Hearing during their regular meeting on September 9, 2025. Deliberation resulted in a recommendation for City Council to similarly conduct a Public Hearing and consider approval of an Ordinance amending Planned Development District Number 31 and Detailed Site Plan.

Attachments:

Application
Plans and Supporting Documents
Draft Ordinance
Summary of Responses