



September 7th, 2023

Kaylon Jackson
University Park, Parks and Recreation Department
Peek Municipal Service Center
4420 Worcola Street
Dallas, TX. 75206

Dear Kaylon Jackson,

Thank you for your support of the Susan G. Komen 3-Day events. Our participants have always enjoyed walking through your community and beautiful neighborhoods. We can't imagine the weekend without University Park!

We truly appreciate your consideration and accommodation of our requests. Like last year, we will be walking through University Park on Friday.

We will be walking through the same route as last year. Route Map attached.

Like last year, we will be using Curtis Park for a Lunch Stop and Goar Park for a Porta John stop and a Cheering Station. We love Goar Park, and it would make a perfect Cheering Station. Curtis Park will once again be a perfect lunch stop as it is about ½ way through the day's route. Our walkers will be in need of a rest at this point.

Thank you in advance for your consideration of our requests. We hope that our event will not cause any delays in peoples lives or draw any concern. I assure you that we will work hard to make sure there are no issues. Please let me know if you have any questions or concerns.

Best wishes,
Ozzie Perez
Event Production Coordinator
Event 360, Inc.
Phone: 773-247-5360 ext. 198
Cell: 872-310-4134
Email: operez@event360.com



NOTIFICATION / APPROVAL OF EVENT

Our jurisdiction has been notified, in writing, that the Susan G. Komen Dallas/Fort Worth 3-Day will be taking place October 27th - 29th.. We are aware that approximately 1000 walkers will be participating in the event and will be passing through our area on Friday October 27th from approximately 9:00 am – 2:00 pm.

Name & Title: _____

Department: _____

Address: _____

Phone: _____

Fax: _____

Email: _____

Signature: _____

CONTACT NAME & NUMBER (ON-DUTY INDIVIDUAL TO BE CONTACTED DURING THE ACTUAL EVENT)

Name: _____

Mobile: _____

Office: _____ (24-Hour Contact Number)

Home: _____ (24-Hour Contact Number)

PLEASE SIGN AND RETURN VIA EMAIL OR FAX TO:

Ozzie Perez
Event Production Coordinator
Event 360, Inc.
Phone: 773-247-5360 ext. 198
Cell: 872-310-4134
Email: operez@event360



Susan G. Komen 3-Day

About the Event

The Susan G. Komen 3-Day® is a 60-mile walk people committed to going the distance to end breast cancer. Participants raise a minimum of \$2,300 and walk an average of 20 miles a day for three consecutive days, educating their communities about breast health and raising funds to help support breast cancer research, community health, patient care and advocacy. It's a big commitment, but it's totally worth it. Since 2003, the Komen 3-Day has raised more than \$875 million. The net proceeds raised by the Susan G. Komen 3-Day help Komen save lives and end breast cancer through breakthrough research and support to people facing breast cancer now by providing access to screening, treatment assistance, patient navigation and education.

Sponsored by Bank of America, the 2023 3-Day Series includes five events in New England (August 18-20), Denver, (August 25-27), Chicago (September 8-10), Dallas/Fort Worth (October 27-29), and San Diego (November 17-19).

Please visit www.The3Day.org or call 800-996-3DAY for more information. Connect with us on Facebook at [Facebook.com/The3Day](https://www.facebook.com/The3Day), Twitter @The3Day and Instagram @Komen3Day.

About the Funds

The net proceeds raised by the Susan G. Komen 3-Day help Susan G. Komen® help people facing breast cancer today, while tirelessly seeking tomorrow's cures. The funds raised have helped Komen's mission to save lives from breast cancer, by investing more than \$1.1 billion in breakthrough research and more than \$2.3 billion to support people facing breast cancer now with access to trustworthy information and support, screening and diagnostic services, financial assistance, and patient navigation.

SUSAN G. KOMEN

About the Event Organizer

Susan G. Komen is the world's leading breast cancer organization, working to save lives and end breast cancer forever. Komen has an unmatched, comprehensive 360-degree approach to fighting this disease across all fronts and supporting millions of people in the U.S. and in countries worldwide. We advocate for patients, drive research breakthroughs, improve access to high-quality care, offer direct patient support and empower people with trustworthy information. Founded by Nancy G. Brinker, who promised her sister, Susan G. Komen, that she would end the disease that claimed Suzy's life, Komen remains committed to supporting those affected by breast cancer today, while tirelessly searching for tomorrow's cures. Visit komen.org or call 1-877 GO KOMEN. Connect with us on social at <https://www.komen.org/contact-us/follow-us/>



ROUTE DESCRIPTION

This year, thousands of women and men will come together for the Susan G. Komen 3-Day® in an amazing display of courage and commitment. They'll walk 60 miles over the course of three days, approximately 20 miles each day. Each day, the route is open during daylight hours only.

Throughout the 60 miles, the participants are supported each step of the way. At no time will we block or direct traffic in any manner. Participants walk only on sidewalks, shoulders and in bike lanes, and follow all pedestrian traffic laws as they venture along the route. The event is supported by a team of dedicated volunteer route safety crew members stationed at various points along the route. The route safety team ensures that participants are abiding by all traffic laws and crossing streets safely. All along the route, six to ten 12-passenger "sweep" vans patrol the route picking up participants who are unable to continue walking. The last walker is escorted by an event staff member known as "the caboose," who is in constant communication with the event Command Center and is also tracked via GPS locator.

Approximately every three to four miles, the participants will come to a rest stop, or service area, designated as a pit stop, grab & go or lunch stop. Event volunteers and staff operate all stops. Both pit stop and lunch stop areas are designed to give the participants a place to rest, rehydrate, refuel and take care of basic first aid needs. Licensed medical professionals are located at each of the pit stops and ambulances are stationed where most participants are gathered. Some of these stops also have shuttle vans stationed on-site to transport walkers who are unable to continue walking.

Each rest stop has an opening and closing time, to ensure participants keep a pace that enables them to complete the route before sunset. Participants arriving after the designated closing time board a shuttle van and are moved ahead to either another stop along the route or to the end of the route.

The entire route is monitored from our well-equipped Command Center, which is stationed at our campsite on Friday and Saturday and at our closing location on Sunday. Up-to-the-minute reports are sent to the Command Center, where we track the location and pace of the walkers, record any incidents, and handle all emergencies.



LUNCH STOP DESCRIPTION

The lunch stop is a primary support area for Susan G. Komen 3-Day® participants and is set up mid-way along the day's route. It is operated by event volunteers and staff and is designed to give the walkers a place to rest, rehydrate, refuel and take care of basic first aid needs.

There will be two 15-foot diameter free-standing (non-staked) tents, which will serve water, sports drink and pre-made boxed lunches, and host a volunteer medical team. There will also be a refrigerated 16-foot truck, which stores the boxed lunches until they are served.

Portable toilets and handwashing stations are also part of the lunch stop and are typically delivered the evening before and picked up the evening after. Supplies, water, snacks and ice are dropped off the morning of the event and removed when the site is officially closed.

Vehicles ranging from passenger cars, minivans and two 15-foot box trucks will need access to the site and will require parking. Approximately five to ten 12-person passenger van shuttles will need a designated area for the loading and unloading of participants.

Halfway Celebration (Day 2 Lunch stop)

- 15' Inflatable arch; this should be near the entrance to the site (photo A attached).
- Snap truss with mylar and vinyl attached at the top; this should be more central to the lunch site (photo B attached).
- A flash mob to "Walking on Sunshine" on the half hour between 10:30 a.m. – 12:00 p.m. Music volume will be increased slightly during the playing of this song.
- A DJ will be playing music while the lunch stop is open.
- A portable generator will be used for the inflatable arch and DJ.





GRAB & GO DESCRIPTION

“Grab & Go” locations are support areas set up along each day’s route for Susan G. Komen 3-Day® participants. They are operated by event volunteers and staff and are designed to give walkers a place for a quick rest and a chance to rehydrate.

Generally, a grab & go will have one 15-foot diameter, free-standing tent for serving water and sports drink. Supplies, water and ice are dropped off the morning of the event and are removed when the site is officially closed. Portable toilets are also part of a grab & go and are typically delivered the evening before use and picked up in the evening, after the site is officially closed.

Vehicles ranging from passenger cars and minivans to a 16-foot box truck will need to access the site and require parking on the event day.



CITY OF UNIVERSITY PARK EVENT TIMELINE

THURSDAY, OCTOBER 26, 2023

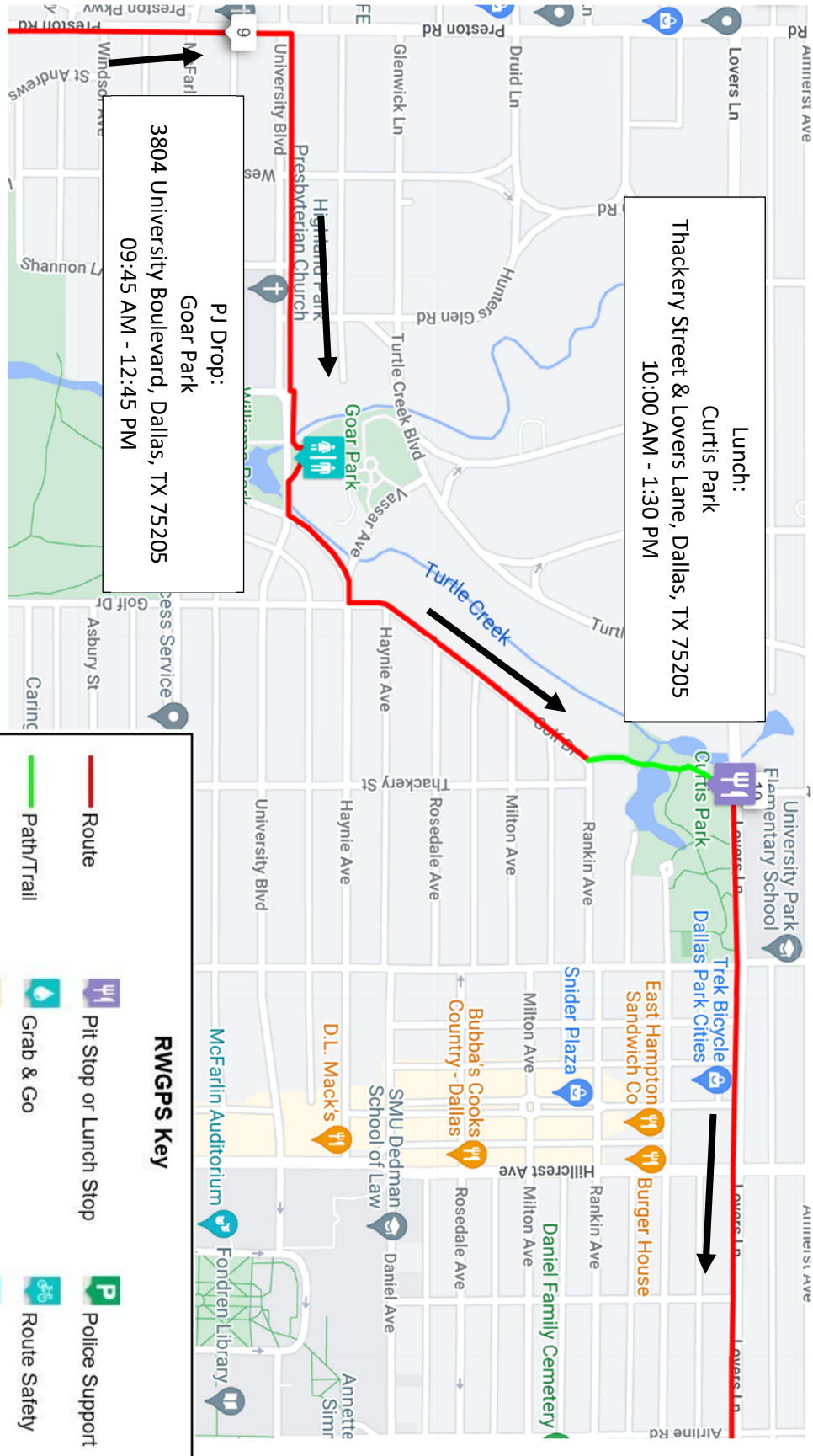
Morning/Afternoon Route is marked with 16" diameter coroplast pink arrow signs
Porta Potties dropped off at Curtis Park and Goar Park

FRIDAY, OCTOBER 27, 2023

7:00 AM	Lunch set up begins at Curtis Park
7:15 AM	Walkers begin walking from the Hyatt Regency Dallas
9:15 AM	Walkers begin to enter University Park at Mockingbird Ln. and Preston Rd.
10:00 AM	Walkers begin to arrive at Goar Park
12:00 PM	Clean up begins at Goar Park
9:45 AM	Walkers begin to arrive at Curtis Park
12:15 PM	Clean up begins at Curtis Park
1:00 PM	Walkers out of University Park city limits Route signage crew begins removing arrows
6:00 PM	All supplies and portable toilets are picked up

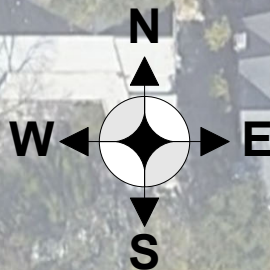
Note: Times are subject to change

2023 Susan G. Komen Dallas/Fort Worth 3-Day
Route Map: Day 1, Friday, 10/27/23



Site Map Key

- Pedestrian Traffic
- Vehicle Traffic
- Portable Toilets
- Western Shelter
- Police Support
- Route Safety
- Quiet Zone
- SAG Drop
- Sweep Access Point
- Ambulance
- Box Truck
- Staff/Volunteer Vehicle
- Coning
- Fencing



THACKERY ST.

LOVERS LANE

EVENT PARKING

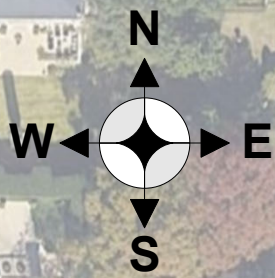
WESTERN SHELTERS

susan g. komen
3-DAY
Presented by
Bank of America

Lunch Friday, October 27, 2023 Drawing: v01 NOT TO SCALE	Susan G. Komen 3-Day Dallas/Fort Worth
	Curtis Park
	Thackery Street & Lovers Lane Dallas, TX 75205

Site Map Key

- Pedestrian Traffic
- Vehicle Traffic
- Portable Toilets
- Western Shelter
- Police Support
- Route Safety
- Quiet Zone
- SAG Drop
- Sweep Access Point
- Ambulance
- Box Truck
- Staff/Volunteer Vehicle
- Coning
- Fencing



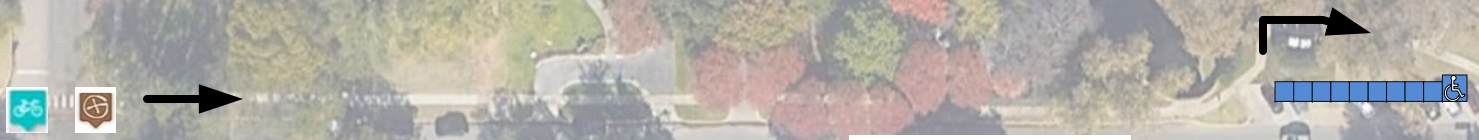
susan g. komen
3-DAY

Presented by:
Bank of America

PJ Drop	Susan G. Komen 3-Day Dallas/Fort Worth
	Goar Park
Friday, October 27, 2023	3804 University Blvd. Dallas, TX 75205
Drawing: v01 NOT TO SCALE	

Special Notes:

- Goar Park serves as a portable toilet drop.
- Requesting to place toilets in parking spaces to avoid blocking the sidewalk or damaging nearby grass.



UNIVERSITY BLVD.

HAYNIE AVE.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/30/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, LLC 777 108th Ave NE #200 Bellevue WA 98004	CONTACT NAME: Gail Scott PHONE (A/C, No, Ext): 425-586-1031 E-MAIL ADDRESS: gail_scott@ajg.com	FAX (A/C, No): 425-451-3716
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Great Divide Insurance Company		25224
INSURER B: Tri-State Insurance Company of Minnesota		31003
INSURER C: Berkley National Insurance Company		38911
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** 1055855610 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CPA750300515	7/1/2023	7/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
C	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			CAA752148911	7/1/2023	7/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y / N <input type="checkbox"/> N / A			WCA750303626	7/1/2023	7/1/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Evidence of Insurance. Re: Susan G. Komen 3-Day Events.

CERTIFICATE HOLDER**CANCELLATION**

Event 360, Inc.
55 E. Jackson Blvd., Suite 1030
Chicago IL 60604

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED - DESIGNATED
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):

As required by any Municipality, by agreement with any Governmental Entity,
or as required by Written Contract executed prior to a loss.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. **Section II - Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to insurance afforded to these additional insureds, the following is added to **Section III - Limits Of Insurance**:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
 2. Available under the applicable Limits of Insurance shown in the Declarations;
- whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.