



AGENDA MEMO
11/19/2013 Agenda

TO: Honorable Mayor and City Council

FROM: Christine Green, Purchasing Agent

SUBJECT: Bid #13-07 – Annual Contract for Water Meters and Brass Utility Parts

BACKGROUND:

Bid #13-07 for the annual contract for purchase of water meters and brass utility parts opened September 13, 2013. The bid was posted on BidSync, and we received five bids. These meters and utility parts are stocked by the Warehouse for issue to the Utilities Division for the repair and maintenance of the City's water and wastewater infrastructure.

This award will establish a one-year initial contract period with two optional one-year renewals.

The recommended bid award is based on the low responsive bid per item or group of similar items as follows:

Atlas

All meters - Items 1-2

Estimated Annual Total = \$234,430.00

Hughes/HD Supply

Items 3-8, 12-21, 25-26, 30, 33, 36, 40-41, 44-45, 51-54, 68, 76-79

Estimated Annual Total = \$45,968.20

Fortiline

Items 9-11, 22-24, 27-29, 31-32, 34-35, 37-39, 42-43, 46-50, 56-67, 69-75, 80-96

Estimated Annual Total = \$38,616.71

**OVERALL ESTIMATED TOTAL (IF ALL PARTS & QUANTITIES ARE PURCHASED) =
\$ 319,014.91**

RECOMMENDATION:

Staff recommends accepting the bids of Atlas, Hughes/HD Supply, and Fortiline in the estimated annual total amount of \$319,014.91. A bid tabulation is included.