



**AGENDA MEMO**  
12/17/2013 Agenda

**TO:** Honorable Mayor and City Council

**FROM:** Sharon Martin, Library Director

**SUBJECT:** Proposed Changes to University Park Public Library Meeting Room Policy

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**BACKGROUND:**

Changes are proposed to the Library's Meeting Room Policy to allow expanded meeting room hours, a raise in meeting room fees, opening up the Local History / Texana Room for rent, and the addition of an instruction sheet for the meeting rooms. Wording in the policy has been changed to reflect that the main portal for reserving the meeting rooms is through the online Resident Center.

**RECOMMENDATION:**

The Library Governance Board approved the changes, and staff recommends that Council approve these changes.