



AGENDA MEMO
2/4/2014 Agenda

TO: Honorable Mayor and City Council

FROM: Gene R. Smallwood, P.E.; Director of Public Works

SUBJECT: NDM Proposal – Water Conservation Plan / Drought Contingency Plan

BACKGROUND:

State law requires cities to develop a water conservation plan and a drought contingency plan. Together with the Town of Highland Park and the Dallas County Park Cities Municipal Utilities District (MUD), the joint staff solicited a proposal from Nathan D. Maier Consulting Engineers (NDM) to review and update plans from all three entities. Once the plans have been amended and approved by the City Council, they must be submitted to the Texas Commission on Environmental Quality and the Texas Water Development Board. Once approved by the State agencies, the City, Town, and MUD are required to provide an annual report to the State on compliance with the parameters set forth in the two plans.

The NDM proposal in the amount of \$12,400 provides the engineering services necessary to review existing plans and assist staff in amending same to comply with State requirements. The City Council approved a contract with NDM in 2009 for \$10,700 for the initial 5-year plans.

RECOMMENDATION:

Staff recommends City Council approval of the proposal from Nathan D. Maier, in the amount of \$12,400, to provide engineering services associated with update of the City's Water Conservation Plan and the Drought Contingency Plan.