

URBAN DESIGN & DEVELOPMENT ADVISORY COMMITTEE

MINUTES  
March 19, 2014

The Urban Design & Development Advisory Committee of the City of University Park met on Wednesday, March 19, 2014 at 12:00 P.M. at the Peek Service Center, 4420 Worcola Street, Dallas, Texas. The following are minutes of that meeting.

**Committee Members Attending:**

Mike Culwell - Chairman  
Spence Kendrick  
Doug Smellage  
Cindy Kipp  
Diana Byrd  
Bruce Collins  
Tom Weber  
Brian Hammer  
Charlie Little  
William "Rusty" Goff

**Staff Members Attending:**

Bud Smallwood – Public Works Director  
Amanda Hartwick – Planning Technician  
Jodie Ledat – PW Administrative Assistant  
Harry Persaud – Chief Planning Official

**Councilmember in Attendance:**

n/a

**Guests:**

Jay Meister – SMU  
Roxanna Castillo - SMU  
Stuart Markussen – RLG Consulting Engineers

**Absent and Excused:**

Eurico Francisco  
Jason Mackey

1. Call to Order

Chairman Culwell called the meeting to order at 12:04pm.

2. Discuss a Proposed Amendment to the Special Sign District for SMU

Harry Persaud informed the committee of SMU's request to install five new monument signs in areas around the campus perimeter. The five (5) locations are at

- o the SW corner of the Daniel / Airline intersection,
- o the NW corner of the SMU Blvd / Bush Ave intersection,
- o the SW corner of the SMU Blvd / Bush Ave intersection,
- o the NW corner of the Mockingbird Lane / Highway 75 southbound frontage road (which would include a 203' long x 6-7' tall sound wall), and
- o the NW corner of the Mockingbird Lane / Bush Ave intersection.

There were questions regarding ADA accessibility at the Mockingbird Lane and Bush Avenue monument as well as security lighting at all locations. These issues were addressed by SMU representatives. Discussion ensued. Rusty Goff moved to approve the request by SMU to amend the Special Sign District

to include the proposed monuments. Doug Smellage seconded the motion and all members present voted in favor.

3. Review and Make a Recommendation on Traffic Signal Pole Design

Bud Smallwood discussed the new capital improvement project that will facilitate the replacement of traffic signals in the City within a 10 year time frame. He noted the Capital Projects Review Committee approved the project with planned funding of \$500,000 per fiscal year (FY). He noted each traffic signal replacement costs approximately \$150,000, so 3 replacements per year are planned with the exception of the current fiscal year due. FY14 funds will be combined with FY15 budget to replace six signals in FY15 while preliminary decisions, bidding, and planning are done in FY14. Mr. Smallwood said the City Council asked UDADAC to review the signal options and return a recommendation.

Mr. Smallwood presented the committee with pictures of the newest poles installed in University Park, poles utilized by Highland Park, as well as two additional styles. He noted the Council asked for continuity among the pole designs.

Discussion ensued and Cindy Kipp moved to recommend to Council the use of round poles, with round, straight mast arms, and traditional bases similar to the signal poles recently installed at the Daniel / Hillcrest intersection. Doug Smellage seconded the motion and all members present voted in favor. Additionally, the Committee requested the signal heads be installed horizontally. Spence Kendrick moved to amend the recommendation to Council to allow for future installation of decorative lights to the signal poles. Rusty Goff seconded the motion and all members present voted in favor.

4. Review and Approve Minutes of the January 29, 2014 meeting

Mr. Smellage moved to approve the minutes, and Chairman Culwell seconded the motion. All members present voted in favor.

5. Adjournment

The meeting was adjourned at 1:09 pm.

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M. Culwell, Chairman,  
U.D.A.D.A.C.

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Date