



AGENDA MEMO
12/16/2014 Agenda

TO: Honorable Mayor and City Council

FROM: Elizabeth Anderson, Purchasing Manager

SUBJECT: Bid #2015-01, Annual Contract for Utility Parts

BACKGROUND: Bid # 2015-01 for the purchase of Utility Parts on an annual contract basis was opened on October 9, 2014. This bid was posted on Bid Sync and we received four bids. These utility parts are stocked by the Warehouse for issue to the Utilities Division for the repair and maintenance of the City's water and wastewater infrastructure.

This award will establish a one year initial contract period with one optional one year renewal. In some cases, staff recommends awarding secondary and tertiary vendors for high demand items. The secondary and tertiary vendors will be called only if the primary vendor is unable to supply the requested item at the contracted price.

The recommended bid award is based on the low responsive bid:

Fortiline

Primary Award:

Items 1,2, 4 - 10, 17 – 23, 27 – 45, 47, 49, 51 – 65, 67 – 78, 91 – 92, 95 – 128, 130 – 145, 147 – 149, 151

Estimated Annual Total = \$199,126.57

Secondary Award:

Items 79 – 85, 89 – 90

Estimated Annual Total (if needed) = \$17,134.46

B2O Environmental

Primary Award:

Item 3

Estimated Annual Total = \$36,000

Secondary Award: None

HD Supply

Primary Award:

Items 46, 48, 50, 66, 88 - 90, 146, 152

Estimated Annual Total = \$13,150.90

Secondary & Tertiary Awards

Items 79 – 87, 142 – 144

Estimated Annual Total (if needed) = \$26,111.24

Ferguson Waterworks

Primary Award:

Items 24 – 26, 79 – 87, 93 – 94, 129

Estimated Annual Total = \$22,028.81

Secondary Award – None

OVERALL PRIMARY AWARD TOTAL = \$270,306.28

This assumes that all parts and quantities are purchased, and that no Secondary or Tertiary vendors are needed.

OVERALL SECONDARY & TERTIARY TOTAL = \$43,245.70

This money would only be spent if a Primary vendor cannot provide a part. This cost would replace the Primary vendor's cost.

Notes about the award:

- 1) No bids were received for Items 11 – 14 or 150.
- 2) Items 15 and 16 are only available from one DFW distributor, Aqua Metrics. Aqua Metrics did not submit a bid. We did receive pricing from Fortiline for these line items, but the Warehouse Supervisor felt that their product was not compatible with our Water Meters. We will get quotes from Aqua Metrics for these items as needed.
- 3) We received low bids on Items 3, 88, and 94, but the Warehouse Supervisor felt that the products presented did not meet the quality standard that the City requires. In these cases we selected the next lowest bidder for the award.

RECOMMENDATION:

Staff recommends awarding Fortiline, B2O, HD Supply, and Ferguson Waterworks as the Primary vendors for an estimated total amount of \$270,306.28.

Staff also recommends awarding Fortiline and Ferguson as Secondary/Tertiary vendors in the amount of \$43,245.70. Bid tabulation is included.