



AGENDA MEMO

8/16/2016 Agenda

TO: Honorable Mayor and City Council

FROM: Jacob Speer, Director of Public Works

SUBJECT: Consider an Ordinance Establishing a Residential Parking District near the Park Cities YMCA

BACKGROUND:

On April 19, 2016, the City Council considered the implementation of a Residential Parking District (RPD) near the Park Cities YMCA. At the meeting, the First Unitarian Church voiced concerns that implementation of the RPD would inhibit on-street parking for church patrons and guests. The City Council instructed staff to meet with the church and the YMCA in an effort to address the church's concerns. After meeting with stakeholders, and in an effort to address the needs of both the residents and the Church, staff proposed suspension of the RPD for special events of the Church.

On July 19, 2016, the City Council considered the proposed guidelines as well as comments from the community and Church representatives. Per Council direction, staff met with stakeholders and revised the special event guidelines outlined below. The First Unitarian Church indicated they are in favor of the revised guidelines as long as an administrative review of the guidelines is performed six (6) months after implementation of the Residential Parking District to ensure the activities of the Church are not unduly restricted.

- The hours of enforcement are
 - Monday through Friday, Anytime
 - Saturday 12am to 6pm
 - Sunday 2pm to 5pm;
- The First Unitarian Church is allowed up to ten (10) Special Events per calendar year in which on-street parking (suspension of the RPD) will be allowed with notification to the City 3 days in advance of the event or upon scheduling, whichever occurs first;
- Five (5) holiday events (Maundy Thursday, Good Friday, Easter Sunday, Christmas Eve, and Christmas Day) are allowed with notification to the City 3 days in advance of the event or upon scheduling, whichever occurs first;
- Funerals and other local tragedies will be approved with notification to the City as soon as possible
- There is a maximum duration of four (4) hours per event;
- The City will notify area residents of events via a "group" email;

- The City will cover and/or uncover signs during normal City working hours (Mon-Fri, 7am-5pm) at the City's expense;
- First Unitarian Church will cover and/or uncover signs outside of the City's normal working hours at the Church's expense

A map of current and proposed parking designations is attached as well as the draft ordinance.

RECOMMENDATION:

Staff recommends the City Council adopt the ordinance establishing a Residential Parking District near the Park Cities YMCA with the allowance for suspension of the parking restriction for Special Events as outlined.