



City of University Park

City Hall
3800 University Blvd.
University Park, TX 75205

Meeting Minutes Board of Adjustment

Tuesday, May 24, 2016

5:00 PM

Council Chamber

4:30 - 5:00 PM - Work Session for Agenda Review

Mr. Persaud briefly introduced case BOA 16-002 for a Special Exception for placement of a wrought iron fence in the front yard of 6912 Vassar and a discussion ensued about various compliance elements. All elements seemed in order on the plans. Two elements were not included in the drawn plans:

- 1) Knox Box - for Fire Department emergency access through the gate,
- 2) Light fixtures - the applicant expressed a desire to include light fixtures on top of the brick columns. Maximum height of the brick columns, with light fixtures, shall not exceed eight feet.

The work session was closed at 4:50 pm. No action was taken.

Call to Order

Chairman Moore called the meeting to order at 5:00 PM.

Introduction of Board Members

Present: 8 - Chairman Eddy Moore, John Jackson, Darrell Lane, Clay Snelling, Bobby Womble, Kevin Maguire, Rusty Goff and Jim Hitzelberger

Excused: 2 - Eurico Francisco and Jeff Barnes

Staff in Attendance

Harry Persaud, Chief Planning Official
Patrick Baugh, Community Development Director
Rob Dillard, City Attorney

The Board of Adjustment of the City of University Park will conduct a public hearing in the Council Chamber. Consideration will be given to the following item(s):

[BOA 16-002](#)

Harold Leidner representing property owner, William Shuford requesting a special exception under Section 28-106 of the comprehensive zoning ordinance, to install a wrought iron fence with gates in the front yard of a single family home situated at 6912 Vassar Drive, City of University Park. The subject property is zoned single family, SF-1 zoning district classification in accordance with the comprehensive zoning ordinance.

Chairman Moore asked Boardmember Jackson to read case BOA 16-002, then opened the public hearing for 6912 Vassar Special Exception and swore-in those persons wishing to speak to the issue. Mr. Persaud was then requested to introduce the case and went through the various elements of the request and requirement, then concluded that the staff recommended approval with expected conditions.

In response to a request from Chairman for proponents to speak, Mr. Leidner and Mr. Shuford both commented that the staff presented the case accurately and added that the fence location request is driven primarily by the proximity of a large oak tree and the front build line of the existing house.

Chairman Moore asked if there was anyone else to speak either in favor or opposition of the request, with no one else to speak, Chairman Moore closed the public hearing.

Boardmember Lane requested that, if approved, the applicant to submit a plan drawing showing the Knox Box and light fixtures on brick columns.

A motion was made by Boardmember Lane, seconded by Boardmember Jackson, that this BOA Item be approved. The motion carried by a unanimous vote.

Consider the previous meeting minutes with or without corrections:

[16-070](#)

Minutes for the November 19, 2015 Board of Adjustment meeting

A motion was made by Boardmember Goff, seconded by Boardmember Jackson, that this Minutes be approved as amended. The motion carried by a unanimous vote.

ADJOURNMENT: With there being no further business before the Board, Chairman Moore adjourned the meeting at 5:10pm.

Approved by:

Chairman Eddy Moore

Date