

**CITY OF UNIVERSITY PARK, TEXAS  
FINANCE ADVISORY COMMITTEE  
THURSDAY, AUGUST 11, 2016  
UNIVERSITY PARK CITY HALL  
SECOND FLOOR – COUNCIL OVERFLOW ROOM**

**MINUTES**

**Attending:**

Canfield, Charles  
Coleman, Russ  
Gordon, David  
Groves, Irving  
Lane, Alvin  
Mazzucchi, Matthew  
Noble, Julie  
Russell, Thomas  
Slagel, Jamie  
Stuart, John - Chair  
Wilson, Claude

**Absent:**

Berger, Kara  
Kipp, Cynthia

**City Council and Staff:**

Corder, Robbie – City Manager  
Tvardzik, Tom – Dir. of Finance  
Yip, Civic – Controller  
Hailey, Dianne – General Accountant

*1. Call to order.*

Chair John Stuart called the meeting to order at 7:35 a.m. Stuart introduced new committee member, Matthew Mazzucchi. Stuart requested Tom Tvardzik update Mazzucchi on some ongoing key issues for the City at a later time, such as the Fireman's Fund.

*2. Review and approve minutes of June 16, 2016.*

Alvin Lane moved to approve the minutes of the June 16, 2016 meeting. David Gordon seconded the motion which then passed unanimously.

*3. Receive Budget Presentation.*

Tvardzik provided an overview of the proposed FY 2017 budget, which included:

- Increase in city-wide property values of 8.6% to \$7.4 billion
- Anticipated property tax rate decrease:  
2016 – 25.893 cents/\$100 to 2017 – 24.944 cents/\$100 and noted 4<sup>th</sup> decrease in a row.
- Slight increase in the TMRS funding level from 5.55% to 7.23%.
- No proposed market-based salary adjustment.
- Inclusion of a one-time staff retention payment of \$1,200.00.
- Increase to 100% equipment replacement funding (from 95% in FY2016).
- Increase in pay-as-you-go capital project funding to 4% (from 3% in FY2016).
- Proposed pass-thru of increased water costs and waste water costs.
- Proposed increase of 5% in sanitation rates.
- Capital Project Funding outlook (not yet reviewed by CPRC).

Stuart requested Tvardzik put the calculation on the A11 Homeowner slide in the Arbor for residents to see where tax dollars are allocated between University Park, Dallas County and HPISD.

Stuart suggested that someone from Highland Park and/or University Park be on the MUD board; Claude Wilson noted the MUD board's bylaws and statutes might have to be amended. Robbie Corder said it would be part of the legislation program that will be presented this fall.

Wilson voiced concerns over recent civil unrest in Dallas and whether University Park's Police is staffed and equipped as needed, and Lane questioned how our Police compares to other cities in the area. Corder said eight cities in the area are used for comparison in several aspects, including compensation. Corder noted Police has plans to add 2 motorcycle units as does Highland Park. Corder felt it will not only help in areas difficult for patrol cars but also generate a positive presence for the police force.

Discussion ensued over the 5 year planning and Capital Projects slides. Capital projects reviewed in detail included pool renovations, Miracle Mile, McFarlin Bridge (scheduled for completion in October 2016) and public safety radios. Tvardzik said Corder was working with DART to allocate a portion of sales tax money revenue back to University Park to reimburse some capital projects like streets, signal lights that also benefit DART. Gordon mentioned he was at DART meeting and they have earmarked money for University Park and Highland Park.

Stuart asked for a motion for FY17 budget approval. Stuart mentioned Lane had to leave and his vote on the budget would be by proxy. Irving Groves moved to recommend approval of the budget and to approve submission of the budget to City Council as presented. Julie Noble seconded and motion passed unanimously. The budget will be submitted to City Council and will be the subject of public hearings September 6 and 20. Adoption is expected September 20, 2016.

4. *New Business*

There was no new business.

5. *Review remaining meeting dates for 2016.*

All meeting dates are Thursdays at 7:30 a.m.:

October 20, 2016 – meeting at the City of University Park Library

December 15, 2016 – Tvardzik mentioned possibly moving the December meeting up a week due to the holidays.

6. *Adjourn.*

Stuart thanked the committee and adjourned the meeting at 9:05.