



**AGENDA MEMO**  
10/18/2016 Agenda

**TO:** Honorable Mayor and City Council

**FROM:** Elizabeth Anderson, Purchasing Manager

**SUBJECT:** Request Approval to Award Contract for Roadway Materials

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**BACKGROUND:**

The Infrastructure Maintenance Department uses crushed stone and other materials daily for street repair projects throughout the City. Staff recently posted a bid for the procurement and delivery of these materials on an annual contract basis. Staff looked at past usage to determine the tonnage of each material that the City would likely need in one year. The City received four bids.

The low bidder for Bid# 2016-07 is DFW Materials, with pricing as follows:

Commodity	Price per Ton	Tons Per Year	Annual Cost
Crushed Stone - 1", # 4	\$ 21.66	3200	\$69,312.00
Concrete Sand	\$ 27.79	3200	\$88,928.00
Pea Gravel	\$ 20.04	1400	\$28,056.00
3/8" Fine Crushed Concrete	\$ 16.25	4000	\$65,000.00
<b>Total</b>			<b>\$251,296.00</b>

Staff recommends DFW Materials as the primary contractor for this award.

As these materials are in short supply throughout the State, staff is also recommending a secondary award to Turf Materials:

<b>Commodity</b>	<b>Price per Ton</b>	<b>Tons Per Year</b>	<b>Annual Cost</b>
Crushed Stone - 1", # 4	\$ 29.00	3200	\$92,800.00
Concrete Sand	\$ 32.50	3200	\$104,000.00
Pea Gravel	\$ 24.50	1400	\$34,300.00
3/8" Fine Crushed Concrete	\$ 17.30	4000	\$69,200.00
<b>Total</b>			<b>\$300,300.00</b>

Turf Materials will be contacted if product is not available from DFW Materials.

The term of this contract is one year with four optional annual renewals. A bid tabulation is attached.

**RECOMMENDATION:**

Staff recommends awarding the contract to DFW Materials for an estimated annual cost of \$251,296.00.

Staff also recommends awarding Turf Materials as a secondary provider of these materials. Their estimated annual cost, if all quantities are ordered, is \$300,300.00.